

MUNICIPAL MINUTES, CITY OF TUPELO
STATE OF MISSISSIPPI

MARCH 22, 2011

Be it remembered that the regular meeting of the Tupelo City Council was held in the Council Chambers at the City Hall Building on Tuesday, March 22, 2011, at 6:00 p.m. with the following in attendance: Council Members Markel Whittington, R. Fred Pitts, Jim Newell, Nettie Y. Davis, Jonny Davis, Mike Bryan and Willie Jennings; John S. Hill, City Attorney; and Glenda Muse, Clerk of the Council.

The invocation was led by Rev. Jimmy Bryan, Pastor of Faith Outreach Church, Okolona, Mississippi; followed by the Pledge of Allegiance led by Councilman Mike Bryan.

IN THE MATTER OF CALLING THE MEETING TO ORDER

President Pitts called the City Council meeting to order at 6:00 p.m.

IN THE MATTER OF CONFIRMATION OR
AMENDMENT OF AGENDA AND AGENDA ORDER

Upon a motion by Councilwoman Davis, seconded by Councilman Whittington, the council voted unanimously to confirm the agenda and agenda order as presented.

4. PROCLAMATIONS, RECOGNITIONS AND REPORTS AGENDA

IN THE MATTER OF RECOGNITION OF BOY/GIRL SCOUTS

No scouts were present for recognition.

IN THE MATTER OF RECOGNITION OF CITY EMPLOYEES

No city employees were present for recognition.

IN THE MATTER OF PUBLIC RECOGNITIONS

The following public recognitions were made by City Council Members:

Councilman Jennings – Announced that the National Boys and Girls Club of North Mississippi would be having a fish fry on Friday, March 25, 2011, from 11:00 a.m. until 1:00 p.m. at the parking lot on the corner of Troy and Springs Streets and invited everyone to come out and purchase a plate for \$8.00 to assist this organization.

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Councilman Newell – Announced that “Team Tupelo”, a resident leadership committee, has scheduled a fund raiser to be held on March 31, 2011, at the Atlanta Bread Company on South Gloster Street from 6 – 8 p.m. The proceeds from this will benefit the Darren Fenton Scholarship Fund and the annual back-to-school giveaway. The mission of this organization is to promote better neighborhoods and communities across the city.

Councilwoman Davis – Recognized the Girl Scouts for the excellent festival that had been held the past Saturday at Ballard Park. The Tupelo Parks and Recreation Department assisted with the event which was very successful and well attended.

IN THE MATTER OF PROCLAMATION IN RECOGNITION OF “BOYS AND GIRLS CLUB WEEK”

Mayor Reed read and presented to Zell Long, Director of the Boys and Girls Clubs of North Mississippi, a proclamation in recognition of “Boys and Girls Club Week” which is scheduled March 20 – 26, 2011. Young people need professional youth services to help them reach their full potential and become tomorrow’s leaders. This organization is celebrating 15 years in North Mississippi, growing from one club to six clubs in five counties. Two clubs are located in Tupelo, one being in the Northside neighborhood and the other in Haven Acres.

IN THE MATTER OF CHALLENGE TO THE MAYOR AND CITY COUNCIL

Members of the Tupelo Parks and Recreation Challenger League were present to issue a challenge to Mayor Reed for a championship basketball game between the Challenger All-Stars and the City All-Stars. The event will be held on April 18, 2011, at 6:30 p.m. at the Milam Gymnasium. T-shirts were presented to the Mayor and City Council who were invited to share in this fun-filled event.

IN THE MATTER OF THE MAYOR’ REPORT

Mayor Reed next presented his report covering three major events in the city. First, in the present: Saturday, the city welcomed Universal Asset Management. This is a recycler of jet aircraft and will be located at the Tupelo Regional Airport. The firm will hire 100 employees at an average salary of \$45,000 each with applications now being accepted. He congratulated Josh Abramson, Tupelo Airport Director, the Tupelo Airport Authority and Community Development Foundation who helped in the competition to land this company in Tupelo.

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The second event covered by Mayor Reed was the report from the four citizen committees which had been presented on the previous Monday. These committees presented a creative, bold, practical four-part plan to address Tupelo's biggest challenge, the flight of the middle-class to areas outside the city. He thanked the participants and said he looked forward to the next work session.

The third important event of Tupelo's past was the 1936 tornado which struck the city on April 5, 1936. Communications Director Annabeth Wyatt is in charge of a week-long commemoration of this event which will include films, discussions with survivors, exhibits, and the dedication of a monument at Gumtree Park. This tornado was the 4th deadliest in the nation's history and was a very significant event in Tupelo's history. Mayor Reed encouraged citizens to go the city's website to see a listing of the week's activities.

Mayor Reed stated that on Wednesday, March 23, the city will be announcing the "Tupelo Supports Japan" emergency relief fund. This is a wonderful gesture on the part of Tupelo citizens, especially in light of our new neighbor Toyota and its suppliers.

(President Pitts then closed the regular meeting and opened the Public Agenda.)

5. PUBLIC AGENDA

5.1 PUBLIC HEARINGS

5.1.A RE-ZONING OF PROPERTY AT INTERSECTION OF OLD BELDEN CIRCLE AND McCULLOUGH BOULEVARD

Steve Sisson, Developer of this project, appeared to address the council. He described the multi-family units to be constructed in detail, as well as other amenities that will be connected to the project. Mr. Michael Greer, owner, had submitted application for this re-zoning which has been approved by the Tupelo Planning Committee.

5.1.B RE-ZONING OF PROPERTY ON SOUTHEAST CORNER OF TUPELO CHILDREN'S MANSION

Belinda Bodie, representative of Cellularsouth, came forward to address the council on this issue. The property is located on the campus of the Tupelo Children's Mansion and application had been made for this re-zoning in order for Cellularsouth to erect a cell tower. The Tupelo Planning Committee has approved this re-zoning request.

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Greg Conwill, 2304 Englewood, next spoke concerning this matter and voiced some concerns about the tower. He stated he owns property in the area and admitted he did not receive notice of the re-zoning application due to his own fault in not notifying of a change in address. One concern pertained to the possible cell tower being lighted at night, and he was assured that this could be taken care of by a request from the city to Cellularsouth that this lighting not be done.

(President Pitts then closed the Public Agenda and the City Council returned to regular session.)

6. ACTION AGENDA

IN THE MATTER OF REVIEW/ADOPT ORDINANCE ESTABLISHING STREET IMPROVEMENT PRIORITIES FOR THE TUPELO MAJOR THOROUGHFARE PLAN PHASE V

Councilman Bryan moved to adopt an Ordinance Establishing Street Improvements Priorities for the Tupelo Major Thoroughfare Plan Phase V, and the motion was seconded by Councilman Newell. The Tupelo Major Thoroughfare Program Committee had previously recommended a list of priorities for Phase V and this list is attached to the Ordinance as Exhibit A and incorporated in full as a part of the Ordinance.

Each City Council Member then spoke in regard to his position on the matter and the reasoning behind his vote. Expressions of appreciation were given to the Major Thoroughfare Program Committee for their efforts given to this program for the past twenty years. Vote on the motion to adopt the Ordinance was as follows:

VOTING AYE: Whittington, Newell, N. Davis, J. Davis, Bryan
VOTING NAY: Pitts, Jennings

An executed copy of the Ordinance is attached to these minutes and incorporated herein as **APPENDIX A.**

IN THE MATTER OF REVIEW/ADOPT ORDINANCE RE-ZONING PROPERTY AND AMENDING OFFICIAL ZONING MAP

This Ordinance pertains to the re-zoning of approximately 15.58 acres located on the Northeast corner of the western intersection of Old Belden Circle and McCullough Boulevard from I-1, Light Industrial and C-2, General Commercial to R-3, Multi-family

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Residential. The Tupelo Planning Committee approved this application for re-zoning at their February 14, 2011, meeting. A Public Hearing had been conducted earlier in this City Council

meeting with the developer, Mr. Steve Sisson, addressing the Council in regard to the project. Councilman Newell moved to adopt the Ordinance to re-zone this property, and the motion was seconded by Councilman Whittington. Due to the fact that some members had additional questions about the issue, Councilman Bryan moved to suspend the rules to allow persons to address the council further; the motion was seconded by Councilman Newell and unanimously passed by a vote of the council.

Mr. Sisson, as well as B. J. Teal, Director of the Department of Development Services, came forward and responded to various questions and concerns from council members.

Councilman Jennings referred to a similar project in his ward that had not been successful due to change in ownership, etc. He asked if Mr. Sisson would be willing to put in writing to guarantee the units would not be sold. Mr. Sisson replied that he could not guarantee this as that would be a business decision. However, he said his company had seen great potential in Tupelo and wanted to be here. Also, he stated this construction had added features over and above the required standards as to building materials used, etc. B. J. Teal added that the units would be constructed initially according to required standards, and Attorney Hill stated that this company could not be held to different standards than other properties in the city.

Councilwoman Davis said the city needed this type of up-scale apartments and that there was a critical need for housing such as this project. Councilman Newell echoed the same thing and said Tupelo was fortunate to have this type development which appeals to the younger generation.

Vote was then taken on the motion to adopt the re-zoning Ordinance, which vote was unanimous. An executed copy is attached to these minutes and incorporated herein as **APPENDIX B.**

IN THE MATTER OF REVIEW/ADOPT ORDINANCE RE-ZONING PROPERTY AND AMENDING OFFICIAL ZONING MAP

This Ordinance pertains to the re-zoning of approximately 1.88 acres on the Southeast corner of the campus of the Tupelo Children's Mansion from R-1M, Residential Single Family Medium Lot Size to C-2, General Commercial. The Tupelo Planning Committee had approved this request at their February 14, 2011 meeting. A Public Hearing had been conducted earlier in this Council meeting with Ms. Belinda Bodie, representative of Cellularsouth, addressing the issue. This company plans to erect a cell tower at this location and had requested the re-zoning to do so.

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Councilman Davis moved to adopt the Ordinance, and the motion was seconded by Councilwoman Davis. However, again due to some concerns of council members, Councilman

Whittington offered a motion to suspend the rules to allow Ms. Bodie to answer questions; the motion was seconded by Councilman Bryan and unanimously approved by a vote of the council.

Ms. Bodie explained that this area had been selected for an additional cell tower due to the many dropped calls and lack of coverage, and it was needed at this location. The Tupelo Planning Committee had approved the site as being appropriate and would be built behind some existing trees on the campus. The Tupelo Children's Mansion has no objection to the erection of the tower on their property. As to the lighting issue, she said Cellularsouth usually does light their towers as a precaution but would be willing to put in writing that this would be eliminated from this tower if desired. She said the company had looked first at the water tower as a possible location but it was in the process of being painted and was deemed inappropriate for the tower. She passed out several colored photographs of the tower for the council's review.

A vote was then called on the motion which was unanimous. An executed copy of the Ordinance is attached to these minutes and incorporated herein as **APPENDIX C.**

**IN THE MATTER OF REVIEW/APPROVE RESOLUTION AUTHORIZING
ADVERTISEMENT OF INTENT TO SELL PROPERTY**

A Resolution Authorizing Advertisement of Intent to Sell Property had been submitted to the City Council for their consideration. The City of Tupelo owns the real property once leased by Oxford Industries, formerly the Hunter Sadler building. The resolution calls for the acceptance of sealed competitive bids for the purchase of the property in an amount not less than \$150,000.00, reserving the right to reject all bids.

Councilman Whittington moved to approve the Resolution, and the motion was seconded by Councilman Newell. City Attorney Hill advised the motion should be amended to state a deadline for submission of bids which would be included in the advertisement for bids, and Councilmen Whittington and Newell agreed to include this amendment in motion.

Councilman Jennings inquired as to how advertisement for bids would be handled and Kim Hanna, City Clerk, replied these usually ran in the newspaper but could be posted on the City's website as well. Councilman Jennings, also, stated he felt the \$150,000 minimum bid to be too low and offered an amendment to the motion that the minimum be raised to \$200,000.00. Councilman Davis seconded the motion. Councilman Newell inquired as to where the figure of \$150,000.00 had come from and

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Darrell Smith, Chief Operating Officer, responded that he had spoken with three persons who were interested and they had put forth some figures that they would be willing to pay for the property. Councilman Newell said the request for bids should be attractive enough for someone to purchase and get the property back on the tax rolls. He said if a party had too much invested in the property, they perhaps would not have funds for necessary renovation and

revitalization. Councilman Newell inquired as to whether or not there was asbestos in the building and again Mr. Smith responded that no inspection had been made regarding this issue. Councilman Newell said this, too, could be an added expense to the buyer should asbestos be found and have to be removed.

Vote was then taken on Councilman's Jennings' amendment to raise the minimum bid to \$200,000.00, which vote was as follows:

VOTING AYE: J. Davis, Jennings
VOTING NAY: Whittington, Pitts, Newell, N. Davis, Bryan

After failure of the preceding motion, Councilman Jennings offered a motion to table the issue but the motion failed due to lack of a second.

At this time, President Pitts restated the original motion to approve the Resolution Authorizing Advertisement of Intent to Sell Property with a seven-day time table for the last bid to be submitted after the last (third) advertisement for bids. A copy of the Resolution is attached to these minutes and incorporated herein as **APPENDIX D.**

Vote on the motion to approve the Resolution was as follows:

VOTING AYE: Whittington, Pitts, Newell, N. Davis, J. Davis, Bryan
VOTING NAY: Jennings

IN THE MATTER OF REVIEW/APPROVE CONSIDERATION OF EXTENSION OF AGREEMENT FOR COLLECTION, DISPOSAL, AND REMOVAL OF SOLID WASTE AGREEMENT WITH WASTE MANAGEMENT OF MISSISSIPPI, INC.

The Agreement between the City of Tupelo and Waste Management of Mississippi, Inc. for collection, disposal, and removal of solid waste expires on July 31, 2011. Under the terms of this Agreement, the City may extend the same for an additional term of two (2) years beginning August 1, 2011. Upon a motion by Councilwoman Davis, seconded by Councilman Newell, the council voted as follows to extend this Agreement for an additional term of two (2) years beginning August 1, 2011, pursuant to Section 2 of the Agreement and the oral extensions of the deadline for the City of Tupelo

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to provide notice of its intent to extend the Agreement. A copy of the original Agreement together with a letter of notification to Waste Management of Mississippi, Inc. of the City's intent to extend the same is attached to these minutes and incorporated herein as **APPENDIX E.**

VOTING AYE: Pitts, Newell, N. Davis, J. Davis, Bryan, Jennings
VOTING NAY: Whittington

IN THE MATTER OF REVIEW/APPROVE CONSIDERATION OF EXTENSION OF RESIDENTIAL CURBSIDE RECYCLING AGREEMENT WITH WASTE MANAGEMENT OF MISSISSIPPI, INC.

The Agreement between the City of Tupelo and Waste Management of Mississippi, Inc. for Residential Curbside Recycling expires July 31, 2011. Section 2 of this Agreement provides that this Agreement may be renewed by mutual agreement of the parties if the Agreement for solid waste collection is renewed. (See previous item in these minutes.) Councilman Newell moved to extend the Agreement between the City of Tupelo and Waste Management of Mississippi, Inc. for Residential Curbside Recycling for an additional two (2) years beginning August 1, 2011, and the motion was seconded by Councilwoman Davis.

A copy of the original Agreement together with a letter of notification to Waste Management of Mississippi, Inc. of the City's intent to extend the same is attached to these minutes and incorporated herein as **APPENDIX F**.

Vote taken on the matter was as follows:

VOTING AYE: Pitts, Newell, N. Davis, J. Davis, Bryan, Jennings
VOTING NAY: Whittington

7. ROUTINE AGENDA

IN THE MATTER OF REVIEW/APPROVE MINUTES OF CITY COUNCIL MEETINGS

Upon a motion by Councilman Jennings, seconded by Councilman Whittington, the council voted unanimously to approve the minutes of the regular City Council meeting of Tuesday, March 1, 2011, and the minutes of a special called City Council meeting of Tuesday, March 8, 2011.

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IN THE MATTER OF REVIEW/PAY BILLS

Upon a motion by Councilman Bryan and a second by Councilman Newell, the council voted unanimously to approve payment of the following checks, bills having been reviewed at 4:30 p.m. by Council Members Whittington, Newell, Bryan and Jennings:

Check Nos. 89815 through 90251 (Pool Cash Fund)

Electronic transfers as shown on the face of the docket.
Invoices as shown on the face of the docket.
Requests made by AFLAC to reimburse employees under Flex-One Plan
as shown on the face of the docket.

**IN THE MATTER OF REVIEW/APPROVE HOMELAND SECURITY GRANT
ACCEPTANCE**

Terri Blissard, Grant Administrator, had informed the Mayor and City Council by memorandum dated March 17, 2011, that the City of Tupelo has been awarded a new Homeland Security grant in the amount of \$50,000.00, pending approval by the City Council. This grant will be used to purchase equipment for the Police Department's EOD Unit. No match is required on the part of the City.

Upon a motion by Councilman Bryan and a second by Councilman Jennings, the council voted unanimously to approve the agreement between the City of Tupelo and the Mississippi Department of Public Safety, signifying the City of Tupelo's acceptance of these allocated grant funds and the terms of the grant program. A copy of the same is attached to these minutes and incorporated herein as **APPENDIX G.**

**IN THE MATTER OF REVIEW/APPROVE RESOLUTION OF AUTHORIZATION TO
SUBMIT RECREATIONAL TRAILS GRANT APPLICATION**

Terri Blissard, Grant Administrator, had submitted a request to the Mayor and City Council for permission to apply for a 2011 Recreational Trails Grant on behalf of the Department of Parks & Recreation. This grant program is administered by the Mississippi Department of Wildlife, Fisheries and Parks and is intended to support new trail projects built on existing recreational properties. The focus of the current Recreational Trails grant cycle, according to a memorandum from Ms. Blissard dated March 17, 2011, is to partially fund projects which offer environmental benefits as well as recreational opportunities.

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The Department of Parks and Recreation is proposing to build a trail at the Eastwood Softball Complex, which trail will be approximately one mile long and ten feet wide in order to accommodate multiple uses, including walking and biking, in accordance with Recreational Trail requirements. The total project cost will be \$100,000.00. If grant funding is awarded, the Recreational Trails program will fund 80% of that cost and the rest will come primarily from city labor as an in-kind match. A small cash match (less than \$2,000.00) may be required to cover the portion of design costs which is not eligible for reimbursement. However, this amount would come from existing Parks & Recreation funds.

Upon a motion by Councilman Davis, seconded by Councilwoman Davis, the council voted unanimously to approve a Resolution of Authorization to Submit Recreational Trails Grant Application which outlines the City of Tupelo's willingness to follow Recreational Trails Grant Program guidelines and match requirements, if grant funding is awarded. A copy of the executed Resolution is attached to these minutes and incorporated herein as **APPENDIX H.**

IN THE MATTER OF REVIEW/APPROVE FY 2011 BUDGET REVISION #4

Upon a motion by Councilman Jennings, seconded by Councilman Whittington, the council voted unanimously to approve FY 2011 Budget Revision #4, a copy being attached hereto as **APPENDIX I.**

IN THE MATTER OF REVIEW/APPROVE CHANGE ORDER #3 FOR PHASE III ENERGY CONSERVATION PROJECTS AT COOPER TIRE & RUBBER COMPANY

Upon a motion by Councilman Bryan, seconded by Councilman Whittington, the council voted unanimously to approve Change Order #3 for Phase III Energy Conservation Projects at Cooper Tire & Rubber Company. This change order changes the contract time by three (3) calendar months from the previous February 28, 2011 date. The date of substantial completion as of the date of this change order, therefore, is May 31, 2011. A copy of the change order is attached to these minutes as **APPENDIX J.**

IN THE MATTER OF REVIEW/APPROVE CHANGE ORDER #3 FOR PHASE IV ENERGY CONSERVATION PROJECTS AT COOPER TIRE & RUBBER COMPANY

Upon a motion by Councilman Bryan, seconded by Councilman Whittington, the council voted unanimously to approve Change Order #3 for Phase IV Energy

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Conservation Projects at Cooper Tire & Rubber Company. This change order changes the contract time by two (2) calendar months from the previous March 31, 2011 date. The date of substantial completion as of the date of this change order, therefore, is May 31, 2011. A copy of the change order is attached to these minutes as **APPENDIX K.**

IN THE MATTER OF REVIEW/ACCEPT MINUTES OF PARKS ADVISORY BOARD AND SPORTS COUNCIL MEETING

Upon a motion by Councilman Whittington and a second by Councilman Jennings, the council voted unanimously to accept the minutes of the Parks Advisory Board and Sports Council meeting of October 12, 2010, a copy being attached hereto as **APPENDIX L.**

IN THE MATTER OF REVIEW/ACCEPT MINUTES OF TUPELO REDEVELOPMENT AGENCY MEETING

Upon a motion by Councilman Davis and a second by Councilman Whittington, the council voted unanimously to accept the minutes of the Tupelo Redevelopment Agency meeting of January 27, 2011, a copy being attached hereto as **APPENDIX M.**

IN THE MATTER OF REVIEW/APPROVE TRAVEL REQUEST FROM TUPELO CONVENTION & VISITORS BUREAU FOR INTERNATIONAL TRAVEL

Neal McCoy, Executive Director of the Tupelo Convention & Visitors Bureau, had submitted a request dated March 2, 2011, to Mayor Reed and members of the City Council for approval for international travel for June 10 – 18, 2011. The Mississippi Development Authority Division of Tourism has extended an invitation to select destination marketing organizations to participate in an international sales mission to the United Kingdom this summer. The mission will include a combination of tour operator sales calls, media appointments, reservation staff training plus retail agent training throughout the United Kingdom. Other states which will be participating in this endeavor include Georgia, Louisiana and Tennessee.

The focus, according to Mr. McCoy's memorandum, will be to promote travel to Tupelo in 2012 during the 35th anniversary of the death of Elvis Presley. Tour operators and others will also be educated on the expansion plans of the Elvis Presley Birthplace Memorial Foundation. According to Mr. McCoy, 2012 should be a banner year for Tupelo as it will be a significant anniversary year for international travelers taking their holiday to celebrate Elvis' life during the 35th anniversary of his death.

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IN THE MATTER OF REVIEW/APPROVE AMENDED MISSISSIPPI WARRANT NETWORK, INC. AGREEMENT

This item was originally tabled on January 18, 2011, and will remain on the table at this time.

IN THE MATTER OF REVIEW/ACCEPT MINUTES OF TRAFFIC COMMITTEE MEETING

Upon a motion by Councilwoman Davis and a second by Councilman Whittington, the council voted unanimously to accept the minutes of the Traffic Committee meeting of March 8, 2011, a copy being attached to these minutes and incorporated herein as **APPENDIX N.**

IN THE MATTER OF REVIEW/AWARD/REJECT BID FOR TUPELO HAVEN ACRES SEWER REHABILITATION PROJECT

Upon a motion by Councilman Jennings, seconded by Councilwoman Davis, the council voted as follows to award the bid for the Tupelo Haven Acres Sewer Rehabilitation Project to the

low qualified bid submitted by Buz Plaxico Dozier Services, Inc. in the amount of \$245,677.16. This bid was recommended by Johnny Timmons, Manager, Tupelo Water and Light Department, and by Cook Coggin Engineers. A copy of the bid package is attached to these minutes as **APPENDIX O:**

VOTING AYE: Pitts, Newell, N. Davis, J. Davis, Bryan, Jennings
VOTING NAY: Whittington

IN THE MATTER OF REVIEW/APPROVE LIST OF SURPLUS ITEMS FOR TUPELO WATER AND LIGHT DEPARTMENT

Upon a motion by Councilman Whittington and a second by Councilman Bryan, the council voted unanimously to approve a list of items to be declared as surplus by the Tupelo Water and Light Department. A copy of the list is attached hereto and incorporated into these minutes as **APPENDIX P.**

IN THE MATTER OF REVIEW/ACCEPT MINUTES OF MAJOR THOROUGHFARE PROGRAM MEETING

Upon a motion by Councilman Bryan and a second by Councilman Whittington, the council voted unanimously to accept the minutes of the Tupelo Major Thoroughfare Program meeting of February 14, 2011, a copy being attached hereto and incorporated

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into these minutes as **APPENDIX Q.**

8. STUDY AGENDA

IN THE MATTER OF REVIEW/DISCUSS RESOLUTION CALLING AND PROVIDING FOR HOLDING OF SPECIAL ELECTION IN RE CONTINUING SPECIAL LEVY OF TEN (10) MILLS OF AD VALOREM TAXES FOR PURPOSE OF STREET IMPROVEMENTS, ETC.

At the request of Council Members Whittington and Bryan, this matter will be moved to the next agenda of April 5, 2011.

9. ADJOURNMENT

There being no further business to come before the City Council, upon a motion by Councilman Jennings and a second by Councilman Bryan, the council voted unanimously to adjourn the regular meeting at 7:45 p.m.

ATTEST:

PRESIDENT

CLERK OF THE COUNCIL

APPROVED:

MAYOR