

TUPELO CITY COUNCIL MEETING AGENDA

TUESDAY, APRIL 7, 2015

6:00 P.M.

INVOCATION: COUNCILMAN WILLIE JENNINGS

PLEDGE OF ALLEGIANCE: COUNCILWOMAN NETTIE DAVIS

CALL TO ORDER: PRESIDENT MIKE BRYAN

CONFIRMATION OR AMENDMENT
OF AGENDA AND AGENDA ORDER

4. PROCLAMATIONS, RECOGNITIONS AND REPORTS AGENDA
- JS 4.1 RECOGNITION OF BOY/GIRL SCOUTS
- JS 4.2 RECOGNITION OF CITY EMPLOYEES
- 4.3 PUBLIC RECOGNITIONS
- JS 4.4 **PROCLAMATION IN RECOGNITION OF
"JUNIOR AUXILIARY WEEK"**
- JS 4.5 PRESENTATION OF PLAQUE TO EBONY HATTIX
AS VOLUNTEER FOR THE YEAR
- JS 4.6 RECOGNITION OF PEPSI BOTTLING COMPANY FOR
DONATION TO TREE PLANTING PROJECTS
- JS 4.7 MAYOR'S REPORT

(CLOSE REGULAR MEETING AND OPEN PUBLIC AGENDA.)

5. PUBLIC AGENDA

(NO ITEMS)

(CLOSE PUBLIC AGENDA AND RETURN TO REGULAR MEETING.)

6. ACTION AGENDA

- BL 6.1 REVIEW/APPROVE CITY OF TUPELO POLICY IN REGARD TO SPECIAL POLICE DETAILS AND APPROVE LIST OF OFFICERS TO WORK SUCH DETAILS

7. ROUTINE AGENDA

- 7.1 REVIEW/APPROVE MINUTES OF REGULAR CITY COUNCIL MEETING OF MARCH 17, 2015, AND MINUTES OF SPECIAL CALLED MEETING OF MARCH 24, 2015
- 7.2 REVIEW/PAY BILLS
- JS 7.3 REVIEW/APPROVE APPOINTMENT TO TUPELO ELECTION COMMISSION
- JS 7.4 REVIEW/APPROVE RE-APPOINTMENTS TO CONVENTION & VISITORS BUREAU BOARD:
- (A) JANE SPAIN – CDF REPRESENTATIVE
 - (B) JONATHAN WALLER – TUPELO RESTAURANT ASSN.
 - (C) CINDY MURPHY – TUPELO INNKEEPERS ASSN.
- KH 7.5 REVIEW/APPROVE FY 2015 BUDGET REVISION #5
- KH 7.6 REVIEW/APPROVE RESOLUTION TO APPLY FOR DIP (DEVELOPMENT INFRASTRUCTURE PROGRAM) GRANT
- KH 7.7 REVIEW/APPROVE RESOLUTION TO APPLY FOR COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) FOR WEST TUPELO SEWER PROJECT
- KH 7.8 REVIEW/APPROVE RESOLUTION TO APPLY FOR COVERDELL FORENSIC SCIENCE GRANT
- NM 7.9 REVIEW/AWARD/REJECT BID FOR SHUTTLE BUS FOR CONVENTION & VISITORS BUREAU
- BA 7.10 REVIEW/APPROVE SOLE SOURCE VENDOR FOR PURCHASE OF D.A.R.E. MATERIALS
- BA 7.11 REVIEW/APPROVE CORRECTION OF WATCHGUARD BID TOTAL

- SH **7.12 REVIEW/ACCEPT MINUTES OF PLANNING
COMMITTEE MEETING OF MARCH 2, 2015**
- SH 7.13 REVIEW/ACCEPT MINUTES OF TUPELO MAJOR
THOROUGHFARE PROGRAM MEETINGS OF
JANUARY 12, 2015, AND FEBRUARY 9, 2015
- CW **7.14 REVIEW/AWARD/REJECT BID FOR CURB AND
GUTTER**
- CW **7.15 REVIEW/APPROVE BOYS & GIRLS CLUB TO MAKE
IMPROVEMENTS TO NORTHSIDE BUILDING**
- JT **7.16 REVIEW/ACCEPT MINUTES OF TRAFFIC
COMMITTEE MEETING OF MARCH 24, 2015**
- JT **7.17 REVIEW/APPROVE ABANDONMENT OF ELECTRIC
RIGHT-OF-WAY, LOT NO. 407 – EAST BRISTOW**
- AF **7.18 REVIEW/AWARD/REJECT BID FOR TUPELO AQUATIC
CENTER STORAGE BUILDING**

8. STUDY AGENDA

(NO ITEMS)

9. EXECUTIVE SESSION

- (A) PENDING LITIGATION
- (B) LEASE NEGOTIATIONS
- (C) ACQUISITION OF REAL PROPERTY

10. ADJOURNMENT



Office of the Mayor
Junior Auxiliary Week
Proclamation

WHEREAS, The Junior Auxiliary of Tupelo, MS, a chapter of seventy-four year old National Association of Junior Auxiliaries, Inc., represents a serious endeavor on the part of women to be active and constructive participants in the community and to assume responsible leadership in meeting community needs; and

WHEREAS, the mission of the National Association of Junior Auxiliaries, Inc., is to encourage member Chapters to render charitable services which are beneficial to the general public, with particular emphasis on children, and to cooperate with other organizations performing similar services; and

WHEREAS, the Junior Auxiliary of Tupelo, MS, works actively to perform the mission of the National Association of Junior Auxiliaries, Inc., in this community, and we appreciate its efforts.

NOW, THEREFORE; I, Jason L. Shelton, Mayor of the City of Tupelo, Mississippi, do hereby proclaim the week of April 5- 11, 2015, as

JUNIOR AUXILIARY WEEK

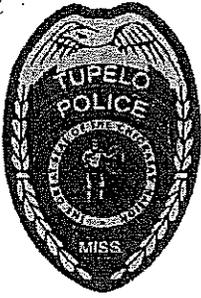
in Tupelo, Mississippi, sponsored by the National Association of Junior Auxiliaries, Inc., and urge all citizens, civic and fraternal groups, news media, and other community organizations to join in the salute to Junior Auxiliary volunteers who have been an important presence in this community since 1951.

Jason L. Shelton
Mayor

ATTEST:

Kim Hanna, City Clerk

#6.1



Tupelo Police Department

Chief Bart Aguirre

To: Mayor Jason Shelton & COO Don Lewis
CC: Council Members
Fr: Chief Bart Aguirre
Dt: March 13, 2015
Re: Special Police Detail – Mall at Barnes Crossing

Ladies and Gentlemen:

I respectfully request that you allow the below listed Tupelo Police Officers to be able to wear Police uniform and to have proper city issued equipment for help with security and deterrent at the Mall at Barnes Crossing. Liability and the fee for the officer's detail will come from the Barnes Crossing Mall.

- | | | | |
|----------------|-------------------|----------------|----------------|
| James Andrews | Tim Bell | Jon Bramble | Stewart Conrad |
| Rob Edwards | Danny Giroux | Carl Hamm | David Harville |
| Adam Holt | John Jackson | Cassidy Jumper | James King |
| Randy Kingsley | Dawn Magers | Jay Marshall | Marty Mask |
| Mike McClain | Nick McKnight | L'Brien Miller | Kevin Moore |
| Brett Moyer | Bill Nesmith | Daniel Porch | Adam Sanford |
| Ken Soderstrom | Michael Summerlin | Ambrose Walker | Trey Weaver |
| Katarsha White | Jacob Whitlock | Mike Williams | |

Sincerely,

Bart Aguirre
Chief of Police

RESOLUTION

RESOLUTION RESCINDING 2010 SPECIAL POLICE DETAIL AND ESTABLISHING POLICY ALLOWING LAW ENFORCEMENT OFFICERS TO WEAR UNIFORMS AND WEAPONS FOR APPROVED EMPLOYMENT OUTSIDE WORK OF THE CITY OF TUPELO POLICE DEPARTMENT

WHEREAS, on September 7, 2010 the City of Tupelo adopted guidelines for special police detail; and

WHEREAS, this previous policy no longer conforms with Mississippi statute or interpretatious thereof by the office of the Attorney General of the State of Mississippi; and

WHEREAS, the City of Tupelo suspended actual usage of the policy but has not officially rescinded the action; and

WHEREAS, the City's current means of allowing officers to wear uniforms and weapons for outside work complies with state law but has not officially been reduced to a policy or guidelines; and

WHEREAS, Miss. Code Anno. §17-25-11 (1972 as amended) allows municipal governing authorities to allow off-duty law enforcement officers to use public uniforms and weapons in performance of certain private security duties; and

WHEREAS, the Tupelo City Council and Mayor must approve on an employee-by-employee basis the use of the uniform and official weapon by act spread upon the minutes; and

WHEREAS, the Tupelo City Council and Mayor shall determine before the use of the official uniform and weapon that the proposed employment is not likely to bring disrepute to the City of Tupelo, the Tupelo Police Department, the officer at issue or law enforcement generally; and that the use of the official uniform and weapon in the carrying out of the officer's private security endeavor promotes the public interest; and

WHEREAS, acts and omissions of an officer in the discharge of private security employment shall be deemed to be the acts and omissions of the person or entity employing the officer for such private security services and not the acts and omissions of the City of Tupelo, and such person or entity shall hold harmless and indemnify the City of Tupelo for any expense or loss, including attorney's fees, from any action taken against the jurisdiction arising out of the acts or omissions of the officer while carrying out these private security services; and

WHEREAS, the person or entity employing the officer for such private security services shall enter into a hold harmless and indemnity agreement as provided by the City of Tupelo and carry liability and workers compensation insurance naming the City as an additional insured in amounts approved by the City of Tupelo and covering the officer employed.

NOW, THEREFORE, LET IT BE ORDERED by the City Council of the City of Tupelo and the Mayor of the City of Tupelo that the following guidelines and policy govern the use of the uniform and weapon of officers of the city of Tupelo Police Department for off-duty work as private security service:

Section 1: The resolution enacted and guidelines established on September 7, 2010 regarding the Special Police Detail are hereby rescinded.

Section 2: Persons or entities wishing to employ off-duty officers of the City of Tupelo wearing public uniforms and carrying public weapons for private security duties shall make written application to the Tupelo Police Department, detailing the location, hours, days and number of officers required. The form of the application shall be prescribed by the Tupelo Police Department.

Section 3: The Tupelo Police Department shall submit in writing to the City Council the names of each individual officer for approval of such private security duties, along with the information required in Section 2 above.

Section 4: Before the performance of any private security duties wherein the public uniform or weapon may be utilized, the Tupelo City Council shall approve such use of the uniform and weapon by act spread upon its minutes and approved by the Mayor of Tupelo.

Section 5: The Tupelo City Council must find and the Mayor must approve on an employee-by-employee basis that the use of the uniform and weapon in the proposed employment is not likely to bring disrepute to the City of Tupelo, the Tupelo Police Department, the officer at issue or law enforcement generally; and that the use of the official uniform and weapon carrying out the officer's private security endeavor promotes the public interest.

Section 6: The acts and omissions of an officer in the discharge of private security shall be deemed to be the acts and omissions of the person or entity employing the officer for such private security services and not the acts and omissions of the City of Tupelo, and such person or entity shall hold harmless and indemnify the City of Tupelo for any expense or loss, including attorney's fees, from any action taken against the jurisdiction arising out of the acts or omissions of the officer while carrying out these private security services.

Section 7: If the use of the uniform and weapon is approved by the City Council and Mayor, the person or entity employing the officer for such private security services shall enter into a hold harmless and indemnity agreement as provided by the City of Tupelo, and carry liability insurance in the amount of One Million Dollars (\$1,000,000) naming the City as an additional insured. The person or entity employing the officer for such private security services shall provide proof of workers compensation insurance which will cover the officer while in the employ of the person or entity. Prior to any work being performed by the officer, the person or entity employing the officer shall contact the City Attorney and provide this information and hold harmless and indemnity agreement.

Section 8: City Council and Mayor will not approve use of the uniform and weapon in the performance of private security duties with a person or entity operating bars, nightclubs, private clubs or any other business whose primary function is to provide social interaction along with the selling, dispensing or consuming of alcoholic beverages.

Section 9: City Council and Mayor approval shall be limited to the performance of private security work inside the city limits of Tupelo, Mississippi.

After a full discussion of this matter, Council Member _____ moved that the foregoing Resolution be adopted and said motion was seconded by Council Member _____ and upon the question being put to a vote, the results were as follows:

Councilmember M. Whittington voted	_____
Councilmember L. Bryan voted	_____
Councilmember Beard voted	_____
Councilmember Davis voted	_____
Councilmember Palmer voted	_____
Councilmember M. Bryan voted	_____
Councilmember Jennings voted	_____

The motion having received the affirmative vote of a majority of the members present, the President declared the motion carried and the resolution adopted.

WHEREUPON, the foregoing Resolution was declared, passed and adopted at a regular meeting of the Council on this the _____ day of _____, 2015.

CITY OF TUPELO, MISSISSIPPI

By: _____
MIKE BRYAN, City Council President

ATTEST:

GLENDA MUSE, Clerk of the Council

APPROVED:

JASON L. SHELTON, Mayor

DATE

17.1

MUNICIPAL MINUTES, CITY OF TUPELO
STATE OF MISSISSIPPI

MARCH 17, 2015

Be it remembered that the regular meeting of the Tupelo City Council was held in Council Chambers at the City Hall Building on Tuesday, March 17, 2015, at 6:00 p.m. with the following in attendance: Council Members Markel Whittington, Lynn Bryan, Travis Beard, Nettie Y. Davis, Buddy Palmer, Mike Bryan and Willie Jennings; City Attorney Ben Logan; and Glenda Muse, Clerk of the Council.

Councilman Buddy Palmer introduced Rev. Terry Ledbetter, Pastor of North Star Church, who led the invocation, followed by the Pledge of Allegiance led by President Mike Bryan.

IN THE MATTER OF CALLING THE MEETING TO ORDER

President Mike Bryan called the regular City Council meeting to order at 6:00 p.m.

IN THE MATTER OF CONFIRMATION OR
AMENDMENT OF AGENDA AND AGENDA ORDER

Upon a motion by Councilman Palmer and a second by Councilman Whittington, the council voted unanimously to confirm the agenda and agenda order, amended as follows:

ADD: #4.4.A Proclamation in Recognition of "Building Safety Month"
DELETE: Executive Session

4. **PROCLAMATIONS, RECOGNITIONS AND REPORTS AGENDA**

IN THE MATTER OF RECOGNITION OF BOY/GIRL SCOUTS

No scouts were present for recognition.

IN THE MATTER OF RECOGNITION OF CITY EMPLOYEES

Mayor Shelton presented a Certificate of Appreciation to Stephanie Threlkeld of the Tupelo Public Works Department for ten years of dedicated service to the citizens of Tupelo.

Mayor Shelton next presented a Certificate of Appreciation to Sgt. Katarsha White of the Tupelo Police Department for going above and beyond the call of duty in representing the Tupelo Police Department in the city. Sgt. White had recently received special recognition in the news for her outstanding work, particularly in community

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outreach with focus on children in promoting safety awareness and in helping bridge the gap between law enforcement and the community as a whole.

Fire Chief Thomas Walker was recognized by Mayor Shelton for his humanitarian deed at the recent BBQ Duel Festival in helping make a young boy's dream come true to become a fireman one day. Working with the "Make a Wish Foundation", Chief Walker went above and beyond the call of duty in seeing that eight-year-old Bryer Floyd had a great day in serving as a real fireman and hero for the day. Several city council members were on hand at the event, also.

IN THE MATTER OF PUBLIC RECOGNITIONS

The following public recognitions were made:

Councilwoman Davis – Thanked the citizens of Tupelo for allowing her the opportunity to attend the annual National League of Cities Conference in Washington, D. C. She said it was her wish that other council members and citizens would have the chance to visit our nation's capitol for an unforgettable experience.

Mayor Shelton introduced Patricia Neely-Dorsey, a local author and poet, who was recently honored by Governor Bryant and the Mississippi State Legislature for her efforts in promoting the state through her writings. On behalf of the City of Tupelo and the City Council, Mayor Shelton recognized Ms. Neely-Dorsey as a Goodwill Ambassador for the city in appreciation for her community involvement and literary works.

Several members of the popular group, the Lane Chapel Quintet, were present and recognized by Mayor Shelton. He stated they had been a part of the Tupelo community for many, many years and had always represented the city exceedingly well on many occasions. Recently, in Washington, D. C., the Quintet performed at the Congressional dinner in coordination with the National Prayer Breakfast, having been invited to this event by U. S. Senator Roger Wicker. They received two standing ovations for their performances. Mayor Shelton named the group as Ambassadors for the City of Tupelo in appreciation for their dedication and willingness to showcase their beautiful talents across the City, State and Nation.

IN THE MATTER OF PROCLAMATION IN RECOGNITION OF "AMERICAN RED CROSS MONTH"

The month of March 2015 has been dedicated as "American Red Cross Month" and in recognition of our everyday heroes who reach out and help people in need, Mayor Shelton presented a proclamation to Patty Tucker, Director of the local chapter of the

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American Red Cross. This organization responds to disasters across the country and around the world to help victims recover, including offering comfort to those who end up in hospitals, to those needing blood, to lifeguards saving a drowning child and to someone who steps up and helps a heart attack victim.

Ms. Tucker thanked the Mayor and City Council for the support the local Chapter receives from the City of Tupelo.

IN THE MATTER OF PROCLAMATION IN RECOGNITION OF "BUILDING SAFETY MONTH"

Mayor Shelton next read a proclamation recognizing the month of May 2015 as "Building Safety Month" in the City of Tupelo. Each year in observance of Building Safety Month, Americans are asked to consider projects to improve building safety and sustainability at home and in the community, and to acknowledge the essential service provided to all citizens by local and state building departments, fire prevention bureaus and federal agencies in protecting lives and property. The International Codes, the most widely adopted building safety, energy and fire prevention codes in the nation, are used by most U. S. cities, counties and states; these modern building codes also include safeguards to protect the public from natural disasters such as hurricanes, snowstorms, tornadoes, wild land fires, floods and earthquakes.

Shane Hooper, Director of the Development Services Department, accepted the proclamation from Mayor Shelton in memory of Mr. David Wammack, Tupelo's Chief Building Inspector, who died suddenly last week. Mr. Wammack had worked for the city for over twenty years.

IN THE MATTER OF MAYOR'S REPORT

Mayor Shelton began his report by offering his sympathy and condolences to the family and friends of David Wammack, Chief Building Inspector of the City of Tupelo. Mr. Wammack died suddenly on Monday, March 9, 2015. He had been an employee of the city for over twenty years.

The Mayor, other members of administrative staff and City Council members Nettie Davis and Willie Jennings, had attended the National League of Cities Conference in Washington, D. C., this past week.

The BBQ Duel Festival had been held this past weekend with the city's own "All American Hoggens" coming in second place in the chicken category.

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Mayor Shelton once again thanked Fire Chief Thomas Walker for his participation with the "Make a Wish Foundation" in allowing Bryer Floyd to serve as a city fireman and hero for the day. Bryer was recognized at the BBQ Fest and had a great day.

The Mall at Barnes Crossing celebrated its 25th Anniversary on Saturday, March 7, 2015.

At an Urban Forestry Workshop held recently, Chuck Williams, Director of the Tupelo Public Works Department, received the Mississippi Urban Forestry Local City Government award. Mayor Shelton said as a result of the hard work of the Public Works Department, he, himself, had received the "Green Mayor" award.

A meeting is planned by city leaders in the area on March 26, 2015, to discuss plans for a Cherry Blossom Festival later on this year.

Following are upcoming events in Tupelo:

...Thursday, March 19 – "West of Shake Rag Comedy" improv show at the Link Center

...March 19 – 21 – "The Trip to Bountiful" will be presented at the Lyric Theatre

...Friday, March 20, "A Novel Affair" sponsored by the Lee County Library will be presented at the BancorpSouth Center

...Saturday, March 21 – Tupelo Craft Beer Fest to be held at Fairpark

...Other events coming up in the near future:

Tupelo Symphony presents "My Fair Lady" – Tupelo High School

Tupelo Coppelia Ballet and Doll Tea – Civic Auditorium

Regional Rehab Center St. Paddy's 10K/20K run – Rockwell Center

4th Annual Mustache Bash – J. J. Rogers Building

Passion – Story Tell – the Link Centre

(President Bryan then closed the regular meeting and opened the Public Agenda.)

5. **PUBLIC AGENDA**

(NO ITEMS)

MUNICIPAL MINUTES, CITY OF TUPELO
STATE OF MISSISSIPPI

MARCH 17, 2015

(President Bryan closed the Public Agenda and the council returned to regular session.)

6. **ACTION AGENDA**

(NO ITEMS)

7. **ROUTINE AGENDA**

IN THE MATTER OF REVIEW/APPROVE MINUTES OF CITY COUNCIL MEETING

Upon a motion by Councilman Beard, seconded by Councilman Jennings, the council voted unanimously to approve the minutes of the regular City Council meeting of Tuesday, March 3, 2015.

IN THE MATTER OF REVIEW/PAY BILLS

Upon a motion by Councilman Palmer, seconded by Councilman Whittington, the council voted unanimously to approve payment of the following checks, bills having been reviewed at 4:30 p.m. by Council Members Whittington, L. Bryan, Beard, Palmer, and M. Bryan:

Check Nos. 128388 through 128715 (Pool Cash Fund)
Electronic transfers as shown on the face of the docket.
Invoices as shown on the face of the docket.
Requests made by AFLAC to reimburse employees under Flex-One
Plan as shown on the face of the docket.

IN THE MATTER OF REVIEW/ACCEPT CITY OF TUPELO AUDIT FOR FISCAL YEAR ENDING SEPTEMBER 30, 2014

Councilman Whittington moved to accept the City of Tupelo Audit for fiscal year ending September 30, 2014; the motion was seconded by Councilman Beard and unanimously approved by a vote of the council members. Franks, Franks, Jarrell and Wilemon, P. A., had conducted the audit of the city's financial condition, and Greg Jarrell had earlier reviewed the report for the Mayor and City Council at a work session the preceding day.

According to Mr. Jarrell, this is an unqualified report with no current year reported deficiencies or material weaknesses in internal control and/or in the compliance system. Mr. Jarrell stated this was an excellent report and the City of Tupelo had

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STATE OF MISSISSIPPI

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received the highest level a city can receive. He, also, noted that the report included a reduction of overall debt from \$88.2 million in FY 2013 to \$81.9 in this FY 2014 report. No new debt was issued during FY 2014. Credit was given to Kim Hanna, Chief Financial Officer and City Clerk, along with her staff, for the assistance given to his audit team in the audit process.

IN THE MATTER OF REVIEW/AWARD/REJECT BIDS FOR TUPELO PUBLIC WORKS DEPARTMENT

Upon a motion by Councilwoman Davis, seconded by Councilman Beard, the council voted unanimously to award the following bids, including alternate bidders, for the Tupelo Public Works Department as recommended by Chuck Williams, Director:

1368PW	Crusher Run		
	Recommendation:	Booneville Trucking	\$17.64/Ton
	Alternate Bidder:	Poe Brothers Trucking	\$19.50/Ton
1370PW	Rip Rap, Surge, and Gabion Stone		
	Recommendation:	Booneville Trucking	
	Alternate Bidder:	Poe Brothers Trucking	

A copy of the complete package is attached to these minutes and incorporated herein as **APPENDIX A.**

IN THE MATTER OF REVIEW/APPROVE OCTOBER 2015 WHOLESALE RATE CHANGE ELECTION FORM – REVISION #1

Johnny Timmons, Manager, Tupelo Water and Light Department, had presented to the Mayor and City Council an “October 2015 Wholesale Rate Change Election Form”, allowing for a change in wholesale rate structure with the City electing to remain on the Time of Use Wholesale rate and implementing a 12-month non-fuel retail power cost recovery factor (PCRF). Mr. Timmons noted that the City will not be requesting a local rate adjustment to accommodate this change in the wholesale rates.

Upon a motion by Councilman Jennings, seconded by Councilman Whittington, the council voted unanimously to approve this document, a copy being attached hereto as **APPENDIX B.**

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IN THE MATTER OF REVIEW/APPROVE CHANGE ORDER #1 – TUPELO
SRF SEWER IMPROVEMENTS FY13 – AREA 1 – BEECH SPRINGS

Upon a motion by Councilman Palmer, seconded by Councilman Whittington, the council voted unanimously to approve Change Order #1 for the Tupelo SRF Sewer Improvements FY13 – Area 1 – Beech Springs Project.

According to memorandum dated March 11, 2015, from Johnny Timmons, Manager, Tupelo Water and Light Department, this change order removes the service line cleanouts and replaces them with caps and t-post markers at a lesser cost. This change order results in a \$13,620.00 savings which brings the contract amount to \$1,378,125.49. A copy of the change order is attached to these minutes as **APPENDIX C.**

IN THE MATTER OF REVIEW/APPROVE RESOLUTION DIRECTING
MUNICIPAL ELECTIONS COMMISSION TO CONDUCT TUPELO PUBLIC
SCHOOL DISTRICT BOND ELECTION

The Board of Trustees of the Tupelo Public School District adopted a resolution on March 17, 2015, setting forth the need to issue indebtedness, the notice of special election for such purpose and, as required by statute, the holding of such election by the Municipal Elections Commission of the City of Tupelo.

Therefore, upon a motion by Councilman Beard and a second by Councilwoman Davis, the council voted unanimously to approve the following Resolution:

RESOLUTION DIRECTING MUNICIPAL ELECTIONS COMMISSION TO
CONDUCT SPECIAL ELECTION ON TUESDAY, APRIL 28, 2015, WITHIN
AND FOR THE TUPELO PUBLIC SCHOOL DISTRICT FOR THE PURPOSE
OF SUBMITTING TO THE QUALIFIED ELECTORS OF THE DISTRICT
WHETHER THE DISTRICT SHOULD ISSUE BONDS, TO RECEIVE AND
CERTIFY THE RESULTS AND AFTER HAVING CANVASSED THE SAME,
FORTHWITH MAKE RETURN THEREOF TO THE BOARD OF THE
TUPELO PUBLIC SCHOOL DISTRICT BY FILING THEREWITH A REPORT
SETTING FORTH ITS ACTION IN THE HOLDING OF THE ELECTION
AND THE CERTIFIED RESULTS THEREOF

The special election will be held on Tuesday, April 28, 2015, within the Tupelo Public School District. An executed copy of above resolution is attached to these minutes and incorporated herein as **APPENDIX D.**

MUNICIPAL MINUTES, CITY OF TUPELO
STATE OF MISSISSIPPI

MARCH 17, 2015

8. STUDY AGENDA

IN THE MATTER OF REVIEW/DISCUSS POLICY FOR OUTSIDE WORK OF
LAW ENFORCEMENT OFFICERS

At the request of Council Members Davis and Jennings, this item will be moved to the next agenda.

9. ADJOURNMENT

There being no further business to come before the City Council, upon a motion by Councilman Beard, seconded by Councilman Palmer, the council voted unanimously to adjourn the regular meeting at 6:45 p.m.

ATTEST:

CLERK OF THE COUNCIL

PRESIDENT

APPROVED:

MAYOR

MUNICIPAL MINUTES, CITY OF TUPELO
STATE OF MISSISSIPPI

MARCH 24, 2015

Be it remembered that a special called meeting of the Mayor and City Council was held in Council Chambers at the City Hall Building on Tuesday, March 24, 2015, at 4:00 p.m. with the following in attendance: Council Members Markel Whittington, Lynn Bryan, Travis Beard, Nettie Y. Davis, Buddy Palmer, Mike Bryan and Willie Jennings; City Attorney Ben Logan; and Glenda Muse, Clerk of the Council.

NOTICE: CALL FOR A SPECIAL MEETING
OF THE MAYOR AND CITY COUNCIL
OF THE CITY OF TUPELO, MISSISSIPPI

STATE OF MISSISSIPPI
COUNTY OF LEE
CITY OF TUPELO

TO: MARKEL WHITTINGTON, LYNN BRYAN, TRAVIS BEARD
NETTIE Y. DAVIS, BUDDY PALMER, MIKE BRYAN,
WILLIE JENNINGS,
CITY COUNCIL OF THE CITY OF TUPELO, MISSISSIPPI

You are hereby notified that a special meeting of the Mayor and City Council of the City of Tupelo, Mississippi, is hereby called to meet in the City Hall Council Chambers, 2nd Floor, 71 East Troy Street, in the City of Tupelo, Mississippi, at 4:00 p.m., Tuesday, March 24, 2015.

The object of said meeting, being called pursuant to Miss. Code Section 21-8-11, is to discuss and act upon the following matter(s) of business:

- (1) REVIEW/AWARD/REJECT BID FOR TUPELO POLICE
ADMINISTRATION BUILDING
- (2) REVIEW/RATIFY CONTRACT FOR CONSTRUCTION OF
POLICE ADMINISTRATION BUILDING
- (3) EXECUTIVE SESSION:
 - (A) ACQUISITION OF PROPERTY AND LITIGATION
 - (B) ECONOMIC DEVELOPMENT PROJECT

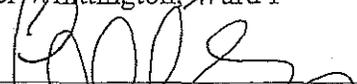
This call issued on this, the 20th day of March, 2015, at 2:00 p.m.

/s/ Jason L. Shelton, Mayor

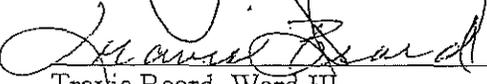
We, the undersigned Council Members of the City of Tupelo, Mississippi, hereby acknowledge personal service of the call for a Special Meeting on Tuesday, March 24, 2015, at 4:00 p.m. and a copy of said call at least three (3) hours before the time specified for said meeting:



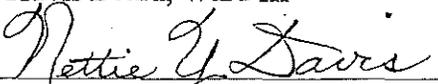
Markel Whittington, Ward I



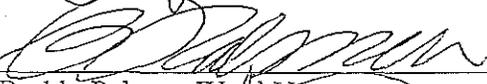
Lynn Bryan, Ward II



Travis Beard, Ward III



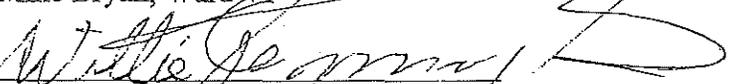
Nettie Y. Davis, Ward IV



Buddy Palmer, Ward V



Mike Bryan, Ward VI



Willie Jennings, Ward VII

MUNICIPAL MINUTES, CITY OF TUPELO
STATE OF MISSISSIPPI

MARCH 24, 2015

IN THE MATTER OF CALLING THE MEETING TO ORDER

President Mike Bryan called the special called meeting to order at 4:00 p.m.

IN THE MATTER OF REVIEW/AWARD/REJECT BID FOR POLICE STATION/HEADQUARTERS PROJECT

Bids were received on this project on February 3, 2015. Upon a motion by Councilman Palmer, seconded by Councilwoman Davis, the council voted unanimously to award the bid for the Police Station/Headquarters project to West Brothers Construction, Inc. as the lowest and best bid with a base bid of \$8,412,550.

There were several alternates to the base bid (available to all bidders) and when Alternates 2, 4 and 5 were taken into consideration, West Brothers still remained the lowest and best bid at \$8,260,550. Funds allocated for the construction of the building itself are in the amount of \$8,000,000 and even with the deduction of alternates, the bid exceeds that amount. According to Miss. Code Anno., Sec. 37-7-13 (d)(i.v.)(1972, as amended, further negotiations with contractor may be allowed if they do not exceed 110% of the funds allocated. Since after deduction of aforementioned alternates, West Brothers bid now standing at 103.25% of allocated funds, architects may be directed to negotiate with this firm for further reduction of the bid.

JBHM Architecture, P. A., architects for this project, recommended the acceptance of the base bid, taking into consideration alternates 2, 4 and 5, by West Brothers Construction, Inc. as the lowest and best bid in the amount of \$8,260,550.

A copy of the bid package is attached to these minutes and incorporated herein as APPENDIX A.

IN THE MATTER OF REVIEW/RATIFY CONTRACT FOR CONSTRUCTION OF POLICE STATION/HEADQUARTERS PROJECT

Upon a motion by Councilman Whittington and a second by Councilman Palmer, the council voted unanimously to ratify a contract for the construction of the Police Station/Headquarters project between the City of Tupelo, Mississippi, and West Brothers Construction, Inc. in the amount of \$7,938,985. Refer to previous item in these minutes regarding awarding of bid to this firm.

As noted previously, architects were directed to negotiate with this company for further reduction of the bid since after proper deductive alternatives were applied, West

MUNICIPAL MINUTES, CITY OF TUPELO
STATE OF MISSISSIPPI

MARCH 24, 2015

Brothers bid stood at 103.25% of the funds allocated for the project. This percentage being less than 110% as set by State statute, negotiations have occurred and through value engineering, the West Brothers bid stands at \$7,938,985. According to memorandum from City Attorney Ben Logan dated March 24, 2015, the negotiated bid of \$7,938,985 represents 99.24% of funds allocated for the building itself.

Excerpts from the contract setting forth all specifics are attached to these minutes and incorporated herein as APPENDIX B.

IN THE MATTER OF EXECUTIVE SESSION

Upon a motion by Councilman Palmer, seconded by Councilman Beard, the council voted unanimously to close the regular meeting to determine the need for an executive session.

Upon a motion by Councilwoman Davis, seconded by Councilman Jennings, the council voted unanimously to go into executive session to discuss the following issues as advised by City Attorney Logan:

- (A) Acquisition of Property and Litigation
- (B) Economic Development Project

Upon a motion by Councilwoman Davis, seconded by Councilman Jennings, the council voted unanimously to come out of executive session and return to the special called meeting with no action to be taken in regular session.

IN THE MATTER OF ADJOURNMENT

There being no further business to come before the City Council, upon a motion by Councilwoman Davis, seconded by Councilman Jennings, the council voted unanimously to adjourn the special called meeting at 5:30 p.m.

ATTEST"

CLERK OF THE COUNCIL

PRESIDENT

APPROVED:

MAYOR

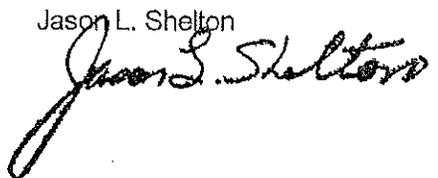
4

7.3

Memo

To: City Council
From: Mayor Jason Shelton
cc: Bill Martin
Date: April 1, 2015
Re: Recommendation for Bill Martin on Election Commission

It is my recommendation that Bill Martin be appointed to the Tupelo Election Commission effective immediately. Thank you for your consideration.

Jason L. Shelton


7.4

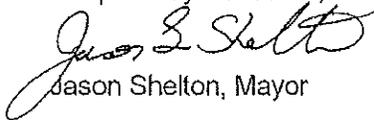
Memo

To: City Council
From: Jason L. Shelton
cc: Glenda Muse
Date: March 19, 2015
Re: Nomination for Jane Spain on CVB board

I am nominating Jane Spain to a second term on the Convention & Visitors Bureau Board. Ms. Spain is the owner of the Tupelo Automobile Museum and has been nominated by the CDF Executive Committee to represent them on the CVB Board. Her experience of working for an advertising agency and knowledge of media buys are invaluable assets to the CVB Board.

The term she is being nominated for will end in January 2017.

Respectfully submitted,


Jason Shelton, Mayor

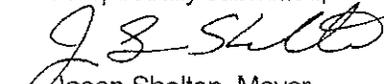
Memo

To: City Council
From: Jason L. Shelton, Mayor
cc: Glenda Muse
Date: March 19, 2015
Re: Nomination for Jonathan Waller for CVB Board

I am nominating Jonathan Waller to a second term on the Convention & Visitors Bureau Board. Mr. Waller is the General Manager of Outback Steakhouse and was one of three names submitted to me from the Tupelo Restaurant Association to represent them on the CVB Board. He is the current President of the restaurant association and is active and engaged in numerous projects in our community.

The term he is being nominated for will end in June 2016.

Respectfully submitted,


Jason Shelton, Mayor

Memo

To: City Council
From: Jason L. Shelton, Mayor
cc: Glenda Muse
Date: March 19, 2015
Re: Nomination for Cindy Murphy on CVB Board

I am nominating Cindy Murphy to a second term on the Convention & Visitors Bureau Board. Ms. Murphy is the General Manager of the Holiday Inn Express and was one of three names submitted to me from the Tupelo Innkeepers Association to represent them on the CVB Board. She is a knowledgeable and devoted member of the travel and tourism industry in our city.

The term she is being nominated for will end in June 2016.

Respectfully submitted,


Jason Shelton, Mayor

7.5

City of Tupelo
Fy 2015 Budget Revision #5

Whereas, the Mayor and City Council of the City of Tupelo have determined that the budget estimates and certain increases are needed in the operating departments, it is hereby resolved to amend the FY 2015 Budget as follows:

	Original Budget	Amendment	Amended Budget
General Fund Revenues			
Local Taxes	6,917,304		6,917,304
Licenses & Permits	912,000		912,000
Intergovernmental Revenues	23,178,489	40,750	23,219,239
Charges for Services	699,500	45,000	744,500
Fines & Forfeits	1,092,000		1,092,000
Interest Income & Misc. Revenues	351,169		351,169
Other Financing Resources	81,310		81,310
Unreserved Fund Balance	-	1,695,000	1,695,000
Total General Fund Revenues	33,231,772	1,780,750	35,012,522

Purpose: To budget for \$40,000 received from the Tupelo Public Schools (MCOPS grant)
To budget for pool revenue expected to be collected for fiscal year 2015 (45,000).
To budget for \$750.00 MAC grant received on behalf of the Tupelo Mainstreet Association
To budget unreserved fund balance to be transferred to the Capital Infrastructure Fund.

Expenditures:

City Council

Personnel	238,767		238,767
Supplies	1,500		1,500
Other Services & Charges	181,650		181,650
Capital	2,500	-	2,500
Total City Council	424,417	-	424,417

Purpose:

Executive Dept.

Personnel	593,643		593,643
Supplies	26,100		26,100
Other Services & Charges	306,250		306,250
Capital	1,000	-	1,000
Total Executive Dept.	926,993	-	926,993

Purpose:

City Court

Personnel	652,136		652,136
Supplies	20,500		20,500
Other Services & Charges	107,284		107,284
Capital	2,238	-	2,238
Total City Court	782,158	-	782,158

Purpose:

	Original Budget	Amendment	Amended Budget
<u>Budget & Accounting</u>			
Personnel	699,652		699,652
Supplies	17,450		17,450
Other Services & Charges	325,824		325,824
Capital	84,516	-	84,516
Total Budget & Accounting	1,127,442	-	1,127,442

Purpose:

<u>Personnel Dept.</u>			
Personnel	221,678		221,678
Supplies	4,600		4,600
Other Services & Charges	30,944		30,944
Capital	-	-	-
Total Personnel Dept.	257,222	-	257,222

Purpose:

<u>Development Services</u>			
Personnel	1,146,168	-	1,146,168
Supplies	42,500		42,500
Other Services & Charges	73,891		73,891
Capital	5,000	-	5,000
Total Development Services	1,267,559	-	1,267,559

Purpose:

<u>Police Dept</u>			
Personnel	7,241,111		7,241,111
Supplies	690,311		690,311
Other Services & Charges	1,630,327	(650)	1,629,677
Capital	229,811	40,650	270,461
Total Police Dept.	9,791,560	40,000	9,831,560

Purpose: To purchase equipment for the School Resource Officers (40,000) using funds received from the Tupelo Public School District.
To transfer funds from PAL services account to capital for the purchase of a laptop.

<u>Fire Dept</u>			
Personnel	5,246,694		5,246,694
Supplies	241,420		241,420
Other Services & Charges	291,378		291,378
Capital	3,300	-	3,300
Total Fire Dept.	5,782,792	-	5,782,792

Purpose:

	Original Budget	Amendment	Amended Budget
<u>Public Works</u>			
Personnel	2,841,851		2,841,851
Supplies	432,100		432,100
Other Services & Charges	2,009,276		2,009,276
Capital	5,000	-	5,000
Total Public Works	5,288,227	-	5,288,227
Purpose:			
<u>Parks & Recreation</u>			
Personnel	1,563,951		1,563,951
Supplies	411,000		411,000
Other Services & Charges	845,654		845,654
Capital	10,000	-	10,000
Total Parks & Rec	2,830,605	-	2,830,605
Purpose:			
<u>Aquatics Facility</u>			
Personnel	337,499	15,000	352,499
Supplies	64,700	30,000	94,700
Other Services & Charges	261,500		261,500
Capital	4,500	-	4,500
Total Aquatics Facility	668,199	45,000	713,199
Purpose: To fund an administrative staff member for the remaining portion of the fiscal year to assist with day-to-day operations of the Aquatics Facility. To increase supplies for additional chemicals needed for fiscal year 2015.			
<u>Museum</u>			
Personnel	107,436		107,436
Supplies	10,500		10,500
Other Services & Charges	35,850		35,850
Capital	-	-	-
Total Museum	153,786	-	153,786
Purpose:			
<u>Community Services</u>			
	921,809	750	922,559
Purpose: To budget for a MAC grant received to serve as a reimbursement to the Downtown Mainstreet Association.			
<u>Debt Service</u>			
	262,315	-	262,315
<u>Other Financing Uses</u>			
	2,646,549	1,695,000	4,341,549
Purpose: To budget for the transfer of funds available from fiscal year 2014 to the Capital Fund.			
<u>Reserves</u>			
	100,139	-	100,139
Total General Fund Expenditures	33,231,772	1,780,750	35,012,522

Voting

Councilman Mike Bryan
Councilman Markel Whittington
Councilman Lynn Bryan
Councilman Travis Beard
Councilman Nettie Davis
Councilman Buddy Palmer
Councilman Willie Jennings

Approved:

President of the Council
City of Tupelo

Attest:

Clerk of the Council

Mayor
City of Tupelo

Attest:

City Clerk

1.6

Memo

To: Honorable Mayor Jason Shelton
Distinguished Members of the City Council

From: Terri Blissard JB

Date: March 31, 2015

Re: DIP Grant for Kellex Seating

Please find attached a resolution to apply for a Development Infrastructure Program (DIP) Grant through the Mississippi Development Authority.

As with most MDA economic development grants, DIP funding must pass through a municipality or county. In this case, the City has been asked to apply on behalf of Kellex Seating, located in the former Tupelo Manufacturing building.

This grant, if awarded, will fund roofing and other infrastructure improvements.

As it stands now, the total project cost is \$220,000*. The grant application is for \$200,000, and the 10% match is \$20,000. The match will be supplied by Kellex.

Please let me know if you have questions about the project or the attached resolution. Also, please note that a memorandum of understanding between the City and Kellex is under review by Ben Logan and will be forthcoming for your approval before a grant application is submitted.

***The project estimate is being revised and will probably change before Tuesday's council meeting. I will provide a revised resolution as soon as the estimate is available.**

**EXHIBIT B
MUNICIPAL GOVERNMENT
RESOLUTION OF AUTHORIZATION**

The Mayor and City Council (the "Governing Body") acting for and on behalf of the City of Tupelo, Mississippi, (the "Municipality") took up for consideration the matter of authorizing and approving a grant/loan on behalf of the Municipality from the Mississippi Development Authority (the "MDA") Development Infrastructure Program for the purpose of completing infrastructure related to public building improvements and thus enhancing economic development through the creation of jobs.

Thereupon Council Member _____ offered and moved the adoption of the following resolution:

RESOLUTION OF THE MAYOR AND CITY COUNCIL OF THE CITY OF TUPELO, MISSISSIPPI, TO AUTHORIZE AND APPROVE THE MAYOR, ON BEHALF OF THE CITY, ENTERING INTO A GRANT/LOAN AGREEMENT WITH THE MISSISSIPPI DEVELOPMENT AUTHORITY IN ORDER TO RECEIVE A GRANT ON BEHALF OF THE CITY FROM THE MISSISSIPPI DEVELOPMENT AUTHORITY IN AN AMOUNT NOT TO EXCEED TWO HUNDRED THOUSAND DOLLARS (\$ 200,000) FOR THE PURPOSE OF COMPLETING INFRASTRUCTURE RELATED TO PUBLIC BUILDING IMPROVEMENTS AND THUS ENHANCING ECONOMIC DEVELOPMENT THROUGH THE CREATION OF JOBS.

WHEREAS, the City ensures that all program guidelines and commitments are being followed and will be met. In addition, the City commits to provide a minimum 10% match of the Development Infrastructure Funds awarded, which will be provided to the City by the Company; and

WHEREAS, the Mississippi Business Investment Act, Sections 57-61-1 et. seq., of the Mississippi Code of 1972, as amended, (the "Act") was enacted for the purpose of promoting business and economic development in the state of Mississippi (the "State") through job producing programs and by providing loans and grants to municipalities to assist in securing investment by private companies locating in the State; and

WHEREAS, pursuant to Section 57-61-36 of the Act, MDA is authorized to make grants/loans to the Municipality for the purpose of completing infrastructure related to public building improvements and thus enhancing economic development through the creation of jobs; and

WHEREAS, pursuant to the Act and the guidelines adopted by MDA, the Municipality has filed an application with MDA for a grant/loan to complete infrastructure related to public building improvements; and

WHEREAS, based on the application, the Act and the guidelines, MDA has agreed to provide a grant/loan to the Municipality for the purposes set forth; and

WHEREAS, before the grant/loan can be processed, a Grant/Loan Agreement must be entered into by the Municipality and MDA, setting out the terms and conditions of the grant/loan.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE MUNICIPALITY, AS FOLLOWS:

Section 1. That all of the findings of fact made and set forth in the preamble to this resolution shall be and the same are hereby found, declared, and adjudicated to be true and correct.

Section 2. That the Mayor and City Council of the City of Tupelo, Mississippi, are now fully authorized and empowered under the provisions of Sections 57-61-1 *et. seq.*, of the Mississippi Code of 1972, as amended, to proceed with the execution of the Grant/Loan Agreement with the Department.

Section 3. That the Mayor and Clerk of the Board are hereby authorized and directed to execute any and all documents and certificates as may be necessary in order to consummate the transaction contemplated by the resolution and upon execution, each of the documents and certificates shall be legal, valid, and binding obligations of the Municipality enforceable in accordance to the terms of each.

Council Member _____ seconded the motion to adopt the foregoing Resolution and after the same had been read and considered section by section and put to a roll call vote, the results was as follows:

Council Member _____	voted _____

The motion having received the foregoing vote of the Governing Body, the Mayor declared the motion carried and the Resolution adopted, on this the _____ day of _____, 2015.

**MAYOR,
CITY OF TUPELO, MISSISSIPPI**

(SEAL)

CITY CLERK

7.7

Memo

To: Honorable Mayor Jason Shelton
Distinguished Members of the City Council

From: Terri Blissard

Date: March 31, 2015

Re: CDBG for West Tupelo Sewer Project

Please find attached a resolution to apply for a Community Development Block Grant through the Mississippi Development Authority.

The proposed project is installation of sewer lines in a section of the recently annexed area near the Chesterville ball field. State revolving loan funds have been acquired for this project, but if CDBG grant funds can be obtained for a portion of the project (the portion which lies in a low/mod income area), then the grant funds will help reduce the total loan needed to complete the sewer lines.

There is a one-to-one match requirement for the CDBG program. However, state revolving loan funds may be used for the match.

Please note that the attached resolution permits submittal of an application for grant funding up to \$600,000. Projects costs are still being determined for the low/mod income area, but \$600,000 is the maximum amount which can be granted under the CDBG public facilities program, so the resolution is written with that funding cap in mind. It does not reflect the actual project cost estimate, which is still being developed.

RESOLUTION

**AUTHORIZATION TO SUBMIT
COMMUNITY DEVELOPMENT BLOCK GRANT APPLICATION
AND COMMITMENT OF FUNDS**

WHEREAS, the Mississippi Development Authority has been allocated approximately \$23 million to award to cities and counties on a competitive basis to undertake eligible community development activities through the Community Development Block Grant (CDBG) program; and

WHEREAS, the City of Tupelo intends to submit a CDBG Public Facilities grant application for up to \$600,000 for sewer system improvements;

NOW, THEREFORE, the Mayor and the City Council hereby authorize the submittal of an application to the Mississippi Development Authority for Fiscal Year 2015 funds under the CDBG Public Facilities program; and

WHEREAS, the City of Tupelo commits to providing match funding equal to any CDBG funding granted for the project;

BE IT RESOLVED that Mayor Jason Shelton be and hereby is authorized and empowered to execute said application and all required understandings, contracts, assurances, and other documentation contained therein; and

BE IT RESOLVED that Mayor Jason Shelton be and hereby is designated as the authorized representative of the City of Tupelo to act for and on behalf of the City in all respects in connection with the filing of said application and subsequent negotiations, including provision of any additional information required.

Upon a motion by Councilperson _____, seconded by Councilperson _____, the matter was called to a vote with the Council voting as follows:

Councilman Beard _____

Councilman Jennings _____

Councilman L. Bryan _____

Councilman Palmer _____

Councilman M. Bryan _____

Councilman Whittington _____

Councilwoman Davis _____

Having received a majority vote, Mayor Jason Shelton declared that the Resolution had passed as set forth above.

RESOLVED AND ORDERED BY THE MAYOR AND THE CITY COUNCIL OF THE CITY OF TUPELO on this the 7th of April 2015.

CITY OF TUPELO, MISSISSIPPI

By: _____

Mike Bryan, President

ATTEST:

Glenda Muse, Council Clerk

APPROVED:

By: _____

Jason L. Shelton, Mayor

ATTEST:

Kim Hanna, City Clerk

#1.8

Memo

To: Honorable Mayor Jason Shelton
Distinguished Members of the City Council

From: Terri Blissard

Date: March 31, 2015

Re: Coverdell Forensic Science Grant

Please find attached a resolution to apply for the 2015 Coverdell Forensic Science Grant.

This grant provides funding for equipment, supplies, and staffing for police forensic crime labs. The Tupelo Police Department wishes to apply for \$38,851 in Coverdell funding for start-up equipment (\$21,845) and supplies (\$978) for a latent print lab, plus a part-time forensic analyst (\$16,028 for salary and part-time benefits).

There is no match requirement for this grant.

Please let Chief Aguirre or me know if you have any questions.

RESOLUTION

**AUTHORIZATION TO SUBMIT APPLICATION FOR
2015 PAUL COVERDELL FORENSIC SCIENCE IMPROVEMENT GRANT**

WHEREAS, the United States Department of Justice has allocated funding to award to eligible entities for forensic science programs; and

WHEREAS, the City of Tupelo is an entity eligible to benefit from such a program; and

WHEREAS, the City of Tupelo desires to apply for 2015 Paul Coverdell Forensic Science Improvement Grant funding to establish a latent fingerprint lab in the City's Police Department;

NOW, THEREFORE, the Mayor and the City Council hereby authorize the submittal of an application from the City of Tupelo to the U.S. Department of Justice for funding in the amount of \$38,851 under the 2015 Coverdell Grant Program.

BE IT RESOLVED that Mayor Jason L. Shelton be and hereby is designated as the authorized representative of the City of Tupelo to act for and on behalf of the City in all respects in connection with the filing of said application and subsequent negotiations, including provision of any additional information required.

Upon a motion by Councilman _____, seconded by Councilman _____, the matter was called to a vote by the President with voting as follows:

Councilman Beard	_____	Councilman Jennings	_____
Councilman L. Bryan	_____	Councilman Palmer	_____
Councilman M. Bryan	_____	Councilman Whittington	_____
Councilwoman Davis	_____		

Having received a majority vote, the President of the Council declared that the Resolution had passed as set forth above.

RESOLVED AND ORDERED BY THE COUNCIL OF THE CITY OF TUPELO

on this the 7th day of April 2015.

CITY OF TUPELO, MISSISSIPPI

By: _____

Mike Bryan, President

ATTEST:

Glenda Muse, Council Clerk

APPROVED:

By: _____

Jason L. Shelton, Mayor

ATTEST:

Kim Hanna, City Clerk

1.9



P.O. Drawer 47 • 399 E. Main St. • Tupelo, MS 38802 • #MyTupelo

March 20, 2015

Mayor Jason L. Shelton and Council of the City of Tupelo

City of Tupelo

Tupelo, MS 38801

Dear Mayor Shelton and Council Members,

I recommend the following bid for consideration at your regular meeting on Tuesday, April 7, 2015:

Bid No. 1372CV – Shuttle bus to the low qualified bid to Alliance Bus Group.

Please note that the submitted bids are on file in the council clerk's office.

If you have any questions, please let me know.

All the best,

Neal McCoy

Executive Director



tupelo.net



City of Tupelo

Jason L. Shelton
Mayor

Convention & Visitor's Bureau
Neal McCoy, Executive Director

March 20, 2015

10:00 a.m.

COUNCIL

Markel Whittington
Ward One

Lynn Bryan
Ward Two

James (Jim) Newell
Ward Three

Nettie Y. Davis
Ward Four

Buddy Palmer
Ward Five

Mike Bryan
Ward Six

Willie Jennings
Ward Seven

Minute Entry

Bid Description

Bid no. 1372CV

Shuttle bus

Attendance

Company

Missy Shelton

City of Tupelo

Valerie Bradley

City of Tupelo

Neal McCoy

City of Tupelo

Jimmy Robbins

Summit Truck Group

Scott Gassner

Transportation South

MINUTE ENTRY SIGN UP SHEET

DATE 3-20-15

TIME 10:00 am

BID # 1372 CV

DEPARTMENT CVB

PROJECT Shuttle Bus

ATTENDANCE

COMPANY

Missy Shelton COT

Neal McCoy Tupelo CVB

Valerie Bradley TCVB

Jimmy Robbins Summit Truck Group

SCOTT GASSNER TRANSPORTATION SOUTH

12.10



TUPELO POLICE DEPARTMENT

322 Court Street, Tupelo, MS 38804 • Office 662-841-6498 • Fax 662-841-6555

Memorandum

To: City Council Members
From: Chief Bart Aguirre
Subject: Sole Source Purchase
CC: Mayor Shelton, COO Lewis
Date: 3-26-2015

D

For the purchase of DARE Materials we respectfully request the City Council to approve as a sole source vendor for the purchase of Creative Product Sourcing since they are the sole supplier and manufacturer of DARE materials. The reason we want to purchase these items is that they are the world wide sole supplier and manufacturer for the listed items and the country of origin is the United State for the listed items.

Creative Product Soucing
3130 Wilshire Blvd.
Santa Monica, CA. 90403

Attached is a document providing verification from the vendor as the sole source for the items to be purchased.

Sincerely,

Bart Aguirre, Chief of Police, Tupelo Police Dept.



TEACHING KIDS TO RESIST DRUGS & VIOLENCE

P.O. Box 512090 • Los Angeles, California 90051-0090 • (800) 223-DARE • Fax (310) 215-0180

Date: February 6, 2014

From: Mistie Bell-Banks

Fax:

Subject: **D.A.R.E. America Trademark**

D.A.R.E. America is a registered trademark protected under Federal Trademark law and under state statutes. Federal Trademark law requires D.A.R.E. America to vigilantly guard the use of its family of registered marks.

No vendor, except authorized licensed D.A.R.E. vendor Creative Product Sourcing (DAREcatalog.com), is permitted to produce or sell licensed D.A.R.E. merchandise and workbooks. Because D.A.R.E. operates in over 7,000 communities, it is not possible to license in such quantity on a local basis. It jeopardizes the trademark status and could ultimately lead to the loss of the mark.

If you have any questions or concerns, please feel free to contact me, I'll be happy to answer any additional questions that you might have regarding our trademark.

Thank you,
Mistie Bell-Banks
D.A.R.E. America

7.4

To: Mayor & City Council

From: Kim Hanna

WHS

Date: April 7, 2015

Re: Review/Accept Corrections of Car Video Equipment Bid (1367PD)

The in-car video equipment for the Police Department was awarded to Watchguard at the March 3, 2015 Council Meeting. The omission of the last page of the bid submitted to the Council reduced the award to only \$76,870. I am requesting the bid to be awarded based on the total of \$84,225 submitted by Watchguard. Please see attached copy of bid from Watchguard.

INVITATION, BID AND ACCEPTANCE

CITY OF TUPELO, MISS.

Invitation No. 1367PO

TO WatchGuard Video

Dept. Police

ADDRESS 415 Century Parkway, Allen, TX 75013

DATE 1-22-15

Scaled bids for the items listed below and subject to the conditions on the reverse side hereof will be received in the office of the Purchasing Agent, City of Tupelo, Mississippi until 10 o'clock A M Feb 12 2015 and then publicly opened for the furnishing of the following Materials and Supplies or services to be delivered NET F.O.B. Tupelo, Mississippi. Identify your bid if other than exact article specified. Delivery to be made at once unless otherwise specified.

CITY OF TUPELO,

By Missy Shelton
PURCHASING OFFICE

ITEM NUMBER	QUANTITY	ARTICLES OR SERVICES	UNIT	UNIT PRICE	AMOUNT	
					DOL.	CS.
01	14	IN CAR VIDEO SYSTEM WITH SERVER •720p High Definition System •Multiple Resolution Recording Simultaneous HD and SD with Post Event Selection •16:9 aspect ratio •H.264 High Profile Video Compression •Multiple video transfer options (Wireless 802.11n, Ethernet, Removable USB Thumb Drive) •Dual Drives (Removable USB Flash + Hard Drive) •Touch screen LED backlit display •Automotive grade components throughout •Full featured back office server and client applications •Automatic configuration updates and firmware updates sent wirelessly and installed without intervention •Record-After-The-Fact. Record video from previous days that was never triggered to record. •Designed to exceed IACP specifications •Certified to Military Specification Standards – MIL STD 810-F •Video Compression: H.264 High Profile •Resolutions: Must offer 1280x720 (720P) •Frames per second: 29.97, 15, 7.5, & 5 (administratively selectable) •Multiple Resolution Encoding: Records front camera in two resolutions simultaneously •Recording Triggers: Lights, Siren, AUX, Crash, Speed, Wireless Microphone, Manual	Each	\$4,795.00	\$67,130.00	

CITY MAY EXPECT DELIVERY BY 30 Days After Receipt of Order

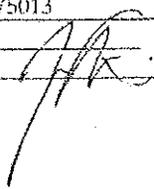
DATE 02/10/2015

BIDDER WatchGuard Video

ADDRESS 415 Century Parkway, Allen, TX 75013

TELEPHONE (972) 423-9777

BY Jason Stuczynski, Vice President of Sales



INVITATION, BID AND ACCEPTANCE

CITY OF TUPELO, MISS.

Invitation No. _____

TO WatchGuard Video

Dept. _____

ADDRESS 415 Century Parkway, Allen, TX 75013

DATE _____

Sealed bids for the items listed below and subject to the conditions on the reverse side hereof will be received in the office of the Purchasing Agent, City of Tupelo, Mississippi until _____ o'clock _____ M _____ 20____ and then publicly opened for the furnishing of the following Materials and Supplies or services to be delivered NET F.O.B. Tupelo, Mississippi. Identify your bid if other than exact article specified. Delivery to be made at once unless otherwise specified.

CITY OF TUPELO,

By _____

PURCHASING OFFICE

ITEM NUMBER	QUANTITY	ARTICLE OR SERVICES	UNIT	UNIT PRICE	AMOUNT DOLL. CT.
02	14	<ul style="list-style-type: none"> •Storage Architecture: Dual drive architecture •Pre and Post-Event: 0 seconds -- 10 minutes, independently configured •Redundancy: Record-After-The-Fact •Hours of Recording: Up to 80 Hours •DVR Size: Single DIN •Mounting Option: Universal Bracket or Console Mounted •Recording Media (Buffer): Offer the choice between an Industrial Grade 64GB Solid State Hard Drive or a Full Automotive Grade 200GB Hard Drive •Recording Media (Removable): Offer at least a 16GB Solid State USB Flash (Thumb) Drive •GPS: Integrated •Crash Detection: Standard. 3-Axis solid state integrated accelerometer sensor •Additional Input/Outputs: USB (on the go), Firewire, Ethernet, Radar Interface •Video Transfer Methods: Wireless (802.11n), Wired (Ethernet), Removable USB Thumb Drive •Must have Dual-Exposure, Ultra-WDR Technology •720p HD Resolution (1280x720) •16:9 Aspect Ratio •57 Degree Wide Field-of-View •12X Optical Zoom •Large Format, Dual-Exposure CMOS Sensor •Must have the ability to integrate with a HD wireless body camera system 	Each	\$200.00	\$2,800.00
03	1	<ul style="list-style-type: none"> •Rack Mount 16 SATA Drive Server, Intel Xeon E5-2620 2.0GHz 6-Core, 32 GB RAM, 2x128GB SSD 6GB/S MLC drives (boot) 3x500GB SATA 7,200 RPM drives (sql), 	Each	\$6,940.00	\$6,940.00

CITY MAY EXPECT DELIVERY BY _____

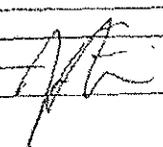
DATE 02/10/2015

BIDDER WatchGuard Video

ADDRESS 415 Century Parkway, Allen, TX 75013

TELEPHONE (972) 423-9777

BY Jason Struczynski, Vice President of Sales



INVITATION, BID AND ACCEPTANCE

CITY OF TUPELO, MISS.

Invitation No. _____

TO WatchGuard Video

Dept. _____

ADDRESS 415 Century Parkway, Allen, TX 75013

DATE _____

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CITY OF TUPELO,

By _____
PURCHASING OFFICE

ITEM NUMBER	QUANTITY	ARTICLES OR SERVICES	UNIT	UNIT PRICE	AMOUNT	
					DOL.	US.
		Windows Server 2008 R2 64-bit, SQL Server 2008 R2 (SCAL), 3-Year full service (on-site or reimbursed) warranty.				
04	1	Evidence Library Server Software (Includes 3 Clients)	Each	\$2,330.00	\$2,330.00	
05	3	Additional Remote Client License Key, Evidence Library 3	Each	\$75.00	\$225.00	
06	1	Additional Software CAL, SQL Server 2008 R2, 1CAL Pack	Each	\$90.00	\$90.00	
07	4	4TB Hard Drives, Server Class, 7,200 rpm, 64MB Cache	Each	\$490.00	\$1,960.00	
08	1	Wi-Fi Access Point, 802.11n, 5GHz, Sector Antenna	Each	\$250.00	\$250.00	
09	1	4RE System Setup, Configuration, Testing and Training	Each	\$2,500.00	\$2,500.00	
Solution Total = \$84,225.00						

CITY MAY EXPECT DELIVERY BY

DATE 02/10/2015

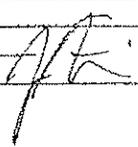
BIDDER WatchGuard Video

ADDRESS 415 Century Parkway, Allen, TX 75013

TELEPHONE (972) 423-9777

BY _____

Jason Stuczynski, Vice President of Sales



INVITATION, BID AND ACCEPTANCE

CITY OF TUPELO, MISS.

Invitation No. 136780

TO WatchGuard Video

Dept. Police

ADDRESS 415 Century Parkway, Allen, TX 75013

DATE 1-22-15

Scaled bids for the items listed below and subject to the conditions on the reverse side hereof will be received in the office of the Purchasing Agent, City of Tupelo, Mississippi until 10 o'clock A M Feb 12 2015 and then publicly opened for the furnishing of the following Materials and Supplies or services to be delivered NET F.O.B. Tupelo, Mississippi. Identify your bid if other than exact article specified. Delivery to be made at once unless otherwise specified.

CITY OF TUPELO,

By Y. Jason Stuczynski
PURCHASING OFFICE

ITEM NUMBER	QUANTITY	ARTICLES OR SERVICES	UNIT	UNIT PRICE	AMOUNT
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CITY MAY EXPECT DELIVERY BY 30 Days After Receipt of Order

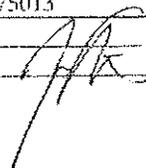
DATE 02/10/2015

BIDDER WatchGuard Video

ADDRESS 415 Century Parkway, Allen, TX 75013

TELEPHONE (972) 423-9777

BY Jason Stuczynski, Vice President of Sales



INVITATION, BID AND ACCEPTANCE

CITY OF TUPELO, MISS.

Invitation No. _____

TO WatchGuard Video

Dept. _____

ADDRESS 415 Century Parkway, Allen, TX 75013

DATE _____

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CITY OF TUPELO,

By _____

PURCHASING OFFICE

ITEM NUMBER	QUANTITY	ARTICLE OR SERVICES	UNIT	UNIT PRICE	AMOUNT	
					DOL.	CTS.
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CITY MAY EXPECT DELIVERY BY

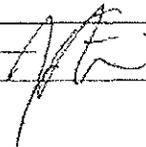
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ADDRESS 415 Century Parkway, Allen, TX 75013

TELEPHONE (972) 423-9777

BY Jason Stuczynski, Vice President of Sales



INVITATION, BID AND ACCEPTANCE

CITY OF TUPELO, MISS.

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CITY OF TUPELO,

By _____
PURCHASING OFFICE

ITEM NUMBER	QUANTITY	ARTICLES OR SERVICES	UNIT	UNIT PRICE	AMOUNT	
					DOL	(\$)
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05	3	Additional Remote Client License Key, Evidence Library 3	Each	\$75.00	\$225.00	
06	1	Additional Software CAL, SQL Server 2008 R2, 1CAL Pack	Each	\$90.00	\$90.00	
07	4	4TB Hard Drives, Server Class, 7,200 rpm, 64MB Cache	Each	\$490.00	\$1,960.00	
08	1	Wi-Fi Access Point, 802.11n, 5GHz, Sector Antenna	Each	\$250.00	\$250.00	
09	1	4RE System Setup, Configuration, Testing and Training	Each	\$2,500.00	\$2,500.00	
Solution Total = \$84,225.00						

CITY MAY EXPECT DELIVERY BY

DATE 02/10/2015

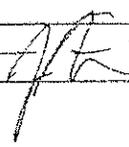
BIDDER WatchGuard Video

ADDRESS 415 Century Parkway, Allen, TX 75013

TELEPHONE (972) 423-9777

BY _____

Jason Stuczynski, Vice President of Sales



#7.12



City of Tupelo

Jason L. Shelton
Mayor

Department of Development Services
Shane Hooper, Director

Memo

COUNCIL

- Markel Whittington
Ward One
- Lynn Bryan
Ward Two
- Travis Beard
Ward Three
- Nettie Y. Davis
Ward Four
- Buddy Palmer
Ward Five
- Mike Bryan
Ward Six
- Willie Jennings
Ward Seven

To: Mayor and City Council *DS*

From: Patrick Falkner

Subject: Routine Agenda: Planning Committee minutes

Date: March 31, 2015

Attached are the minutes of the Planning Committee meeting of March 2, 2015.

Item 1: Flexible Use request from Aaron Lozano for approval to operate a kennel at 3357 South Green Street.

Denied

TUPELO PLANNING COMMITTEE

March 2, 2015

CALL TO ORDER

Chairwoman Margaret Ann Kennedy called the meeting to order by asking Rud Robison to lead the group in prayer and Doris Pittman the Pledge of Allegiance. She then explained the meeting and introduced the staff and members. Members present were Scott Davis, Mr. Jim Goodwin, Ms. Margaret Ann Kennedy, Ms. Doris Jean Pittman, Mr. Bill Smith Mr. Ted Moll, Mr. Gus Hildenbrand, and Mr. Rud Robison. Staff present were Pat Falkner and Marilyn Vail.

REVIEW OF February 2 MINUTES

The minutes were approved after a motion by Gus Hildenbrand and a second by Bill Smith.

REPORT ON COUNCIL ACTIONS

Mr. Falkner reported that the variance application heard at the last meeting had been resolved, and that the rezoning would be voted on at the March 3, 2015 City Council meeting.

NEW BUSINESS

FLEXIBILITY USE REVIEW 15-02: application from Aaron Lozano to have a dog kennel at his home at 3357 Green Street. The property is located in the Medium-Density Residential District.

Mr. Falkner explained that this case came to the department's attention from code enforcement after a complaint regarding tarps on the dog pens at the property. The owner came in to discuss how to resolve the complaint and was informed that a dog kennel was only permitted by flexible use. Notices were sent to surrounding property owners, several of whom had called with questions.

Mr. Aaron Lozano, 3357 South Green Street, appeared and said that it was his intent to move from the property, so that the matter could be resolved within a few months. He said that he currently had six dogs and intended to sell two in order to be within the limits of the code requirement for kennels. He also stated that he had a closing set up for March 16 to buy a house outside Tupelo, and would be moving the dogs to that property as soon as the closing was done and he could complete the kennels for the animals. Mr. Lozano requested that he be allowed enough time to make this move.

Mr. Goodwin asked if he was renting his current home. Mr. Lozano said that he had owned the house and lived there for ten years. Mr. Goodwin asked if he would be selling the current home. Mr. Lozano said that he would sell it after he moved and could do some improvements such as removing the dog pens and sodding the area.

Terry Anthony of 1581 North Feemster Lake Road appeared, saying that he owned rental property near the house and that his tenants would prefer not to allow the dog kennel there due to noise.

Mr. Kenneth Smith of 910 Parrish Drive stated that he hears the dogs and that he opposed allowing a kennel.

Mr. Goodwin asked if he would be agreeable to allowing time for Mr. Lozano to move. Mr. Smith said that he was.

Mr. Billy Conaway, owner of 3303 and 3317 South Green, stated that he had grandchildren in the area and that the dogs were out of the pens sometimes. He said that the applicant did not need to be raising dogs in a residential neighborhood, that it was a commercial use.

Mr. Tommy Rogers , owner of 3342 and 3362 South Green, also said that he did not think the kennel was an appropriate use in a residential area, but that he was all right with letting the dogs stay through April 16.

Ms. Elise Gorman of 3394 South Green also opposed the application but agreed to the time extension.

Mr. Robison asked what was the committee being asked to do. Mr. Goodwin noted that they could make a motion on the request with conditions rather than having to approve or deny it as submitted. Mr. Davis said that the committee could deny the application with a condition that the Development Services staff allow Mr. Lozano time to complete his move, 45 days.

Mr. Moll asked about the pens and tarps that originated the complaint. Mr. Lozano replied that they would all be removed as well.

Mr. Goodwin asked if the Humane Society had been to the site and verified that the dogs were being kept in adequate conditions. Mr. Lozano confirmed that they had.

Mr. Hildenbrand moved to deny the application but allow the owner to the end of April to remove the dogs and pens. Mrs. Pittman seconded the motion. Mr. Goodwin proposed an amendment to limit the time extension to April 16 as had been discussed in the meeting. There was no second. Mr. Hildenbrand noted that a closing could be delayed and that allowing another two weeks would allow Mr. Lozano the chance to get his move done.

Mrs. Kennedy asked the citizens present if they would be agreeable to an April 30 deadline. One person said no, the others said yes.

The motion was called for vote and all voted in favor.

OTHER BUSINESS

Mrs. Kennedy asked if staff had received applications for April, then noted that the next work session would be March 30, with the next regular meeting being April 6. At that meeting the officer election would take place.

ADJOURN

The meeting was adjourned on a motion by Mr. Davis, seconded by Mr. Goodwin.

7,13



Tupelo Major Thoroughfare Program
Minutes
January 12, 2015

Members present: Hudson Bryan, Eddie Carnathan, Bill Cleveland, Jeffery Gladney, C.W. Jackson, Ernie Joyner, J D Moore, Greg Pirkle, Theodore Roach, Drew Robertson, and Kay Trapp

Members not present: Ken Burton, Gunner Goad, Stuart Johnson, Jamie Osbirn, Wesley Webb and Betty Wood

Others in attendance: John Crawley, Kim Hanna, Don Lewis, Johnny Timmons, John White, Chuck Williams and Jess Wiygul

Greg Pirkle called the meeting to order.

Chairman Pirkle asked the Committee to review and approve the minutes of the December 8, 2014 Major Thoroughfare Program meeting. With no discussion, the minutes were approved unanimously.

Kim Hanna presented the Major Thoroughfare Phase V Budget Report for the period ending December 31, 2014, which ends the first quarter for FY 2015. Beginning cash balance was \$1,894,866. Revenue from Property Tax Exemption and Interest Earned totaled \$146,403. Taxes collected to this date are more than anticipated. Expenditures totaled \$47,377 with payments to personnel cost of \$6,959, to Key Construction in the amount of \$18,043, and toward the Traffic Study for \$22,375. Ending cash balance was \$1,993,892.

Payments toward the East Main Street Project to date total \$1,204,246.94. Fund sources are broken down as \$575,000.00 from City of Tupelo, \$246,991.04 from MDOT Grant fund, and \$382,255.90 from Major Thoroughfare. Mrs. Hanna state that the City portion was paid out at one time to alleviate cash flow issues later.

John Crawley gave updates on the projects below.

SOUTH GLOSTER STREET

The contractor (APAC) was released of maintenance effective November 19, 2014. Final estimate and accompanying paperwork are being completed for submittal to MDOT by Cook Coggin. A small amount is still owed on this project.

NATCHEZ TRACE BRIDGE

The Contractor has completed planting trees. A supplemental agreement is currently being executed for the contract time extension required for weather limitations as discussed previously. Once that has been executed and satisfactory establishment of

permanent erosion control measures has been verified, a final pay request will be submitted by ESI.

EAST MAIN STREET (GREEN STREET TO VETERANS)

Contractor has completed roadway base, inlets, curb and driveways on the north side of the roadway from highway 45 ramps to Veterans Boulevard, and is currently working on sidewalk on this section of roadway. The contractor has completed roadway base, curb and gutter, drainage inlets, driveways, etc. on Reese Street and is working on roadway base, curb and gutter, drainage inlets, driveways, etc. on Veterans Boulevard. Contractor is currently pouring substructure concrete and placing steel beams on the Mud Creek Bridge. At the end of last month based on Estimate #2 the contractor had completed approximately 10.5% of the work and used approximately 9% of the contract time.

Greg Pirkle asked Don Lewis about the South Thomas Street proposed ramp project. The City of Tupelo has committed \$1,200,000 toward the South Thomas Street ramps. Don Lewis replied that the City Council is in agreement with proceeding with the project. Work needs to move forward on property descriptions and bid process.

Dustin Dabbs gave an update on the Traffic Study. Existing conditions report was made to MTP steering committee. Stake holder meeting, to be scheduled before next regular MTP meeting, will go over prioritization criteria to produce a preliminary list of recommendations. There were between 500 and 600 responses to the public survey. The tornado of April 2014 did affect the response quantity and feedback.

Greg Pirkle asked Johnny Timmons about the traffic lights at Barnes Crossing and North Gloster. Mr. Timmons replied that TW&L is still "tweaking" the lights to resolve traffic slow-ups. The Traffic Signal at McCullough Blvd and Colonial Estates Rd is has been delayed by inclement weather. Mast arm bases have been installed.

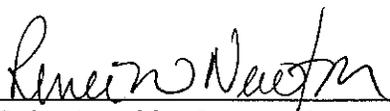
The Committee discussed the lack of signage along new Highway 6 designating exits for Tupelo, the airport, and the hospital. Question was asked that if MDOT does not erect signs would the City apply for MDOT permit to install signs. The Committee was also informed that there is a way-finding meeting being held that Dustin Dabbs and others will attend to discuss signage issues within Tupelo.

The Committee also brought up the topic of the mall connector road. Don Lewis stated it is not a dead issue. Negotiations with Barnes Crossing Mall are still ongoing.

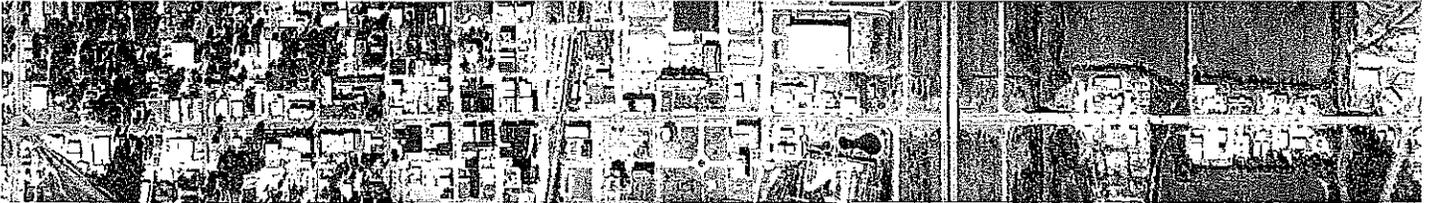
With no further business to be discussed, the meeting was adjourned.



Chairman Greg Pirkle



Submitted by Renee Newton



**Tupelo Major Thoroughfare Program
Minutes
February 9, 2015**

Members present: Hudson Bryan, Eddie Carnathan, Bill Cleveland, C W Jackson, Ernie Joyner, J D Moore, Jamie Osbirn, Theodore Roach, Kay Trapp, Wesley Webb, Betty Wood

Members not present: Ken Burton, Jeffery Gladney, Gunner Goad, Stuart Johnson, Greg Pirkle, Drew Robertson

Others in attendance: John Crawley, Kim Hanna, Don Lewis, Johnny Timmons, Chuck Williams and Jess Wiygul

John Crawley called the meeting to order.

Mr. Crawley asked the Committee to review and approve the minutes of the January 12, 2014 Major Thoroughfare Program meeting. With no discussion, Betty Wood made motion to accept, and C W Jackson seconded motion. Minutes were approved unanimously.

Kim Hanna presented the Major Thoroughfare Phase V Budget Report for the period ending January 31, 2015. Beginning cash balance was \$1,993,892. Revenue from Property Tax Exemption and Interest Earned totaled \$1,189,501. Expenditures totaled \$957,689 with payments to personnel cost of \$6,950; to Key Construction in the amount of \$933,764; and toward the Traffic Study for \$17,005. Ending cash balance was \$2,225,705.

There are two open projects that final estimates have not been paid - Natchez Trace Bridge and South Gloster Street.

John Crawley gave updates on the projects below.

SOUTH GLOSTER STREET

The contractor (APAC) was released of maintenance effective November 19, 2014. Final estimate and accompanying paperwork are being completed for submittal to MDOT.

NATCHEZ TRACE BRIDGE

All work is completed. Currently awaiting growth and coverage period for grass and landscaping items.

EAST MAIN STREET (GREEN STREET TO VETERANS)

Contractor has completed all sidewalks, curb, and driveways on north side of Main (east of 45) and on the west side of Veterans Blvd. Contractor is approximately 90% complete with sidewalks, curb and driveways on Reese Street and east side of Veterans Blvd.

Contractor has completed substructure and beams and begun deck construction on the north side of the Mud Creek Bridge. Contractor has begun installation of street lighting items. At the end of last month based on Estimate #3 the contractor had completed approximately 20% of the work and used approximately 14% of the contract time. We are currently finishing up work on pay estimate #4 so the percentage of completion and contract time has not yet been calculated for this month.

THOMAS STREET / HWY 6 INTERCHANGE

Field work has been started and currently working on getting base drawings from MDOT for design coordination.

John Crawley went over the report Dustin Dabbs sent from the Comprehensive Transportation Plan. The list of recommendations is preliminary and will need further review.

With no further business to be discussed, the meeting was adjourned for all to attend the State of the City Address.



Chairman Greg Pirkle



Submitted by Renee Newton

#7.14



Memo

To: Mayor Shelton and City Council
From: Chuck Williams
CC: Don Lewis, Kim Hanna, Missy Shelton
Date: April 1, 2015
Re: Curb and Gutter 1373PW

Bid 1373PW Curb and Gutter

Bid Opening: Tuesday, March 31, 2015

Attendance:

Beverly Dallas	Finance Department
Missy Shelton	Finance Department
Tonja Balfour	Finance Department

One bidder responded to our requests for bids. We recommend Slayton Concrete Construction be approved with a bid of \$10.00 per linear foot-broom finish labor only and \$10.00 per linear foot- labor only for aggregate finish curb and gutter.

INVITATION, BID AND ACCEPTANCE

(7)

CITY OF TUPELO, MS
PUBLIC WORKS DEPARTMENT

Invitation No. 1373PW

Public Works Department

TO _____

ADDRESS _____

DATE _____

Sealed bids for the items listed below and subject to the conditions on the reverse side hereof will be received in the office of the Purchasing Agent, City of Tupelo, Mississippi until 10 o'clock A M March 31, 2015, and then publicly opened for the furnishing of the following materials and supplies or services to be delivered NET F.O.B. Tupelo, Mississippi. Identify your bid if other than exact article specified. Delivery to be made at once unless otherwise specified.

CITY OF TUPELO

By _____

PURCHASING OFFICE

ARTICLES OR SERVICES	UNIT	UNIT PRICE	AMOUNT	
			DOL.	CTS.
license with submitted bid.				
8. Bidder must have current Privilege License with the City of Tupelo and show proof with submitted bid.				
9. Successful bidder must provide traffic control when needed.				
10. Successful bidder must be willing to accept curb and gutter jobs as short as ten linear feet.				
11. The City of Tupelo reserves the right to reject any and all bids, to waive any informalities in the bid, or award the bid to whomever they may choose.				
*of the Mississippi Standard Specifications for Road and Bridge Construction 1990 edition by the Mississippi Department of Transportation				
Up to 2,000 linear feet of broom finish Price per linear foot – broom finish.....				
Labor only Per per linear foot – broom finish.....	LF	10.00		
Up to 500 linear feet of aggregate finish Price per linear foot – aggregate finish.....				
Labor only Price per liner foot – aggregate finish.....	LF	10.00		

CITY MAY EXPECT DELIVERY BY

7

DATE 3/30/15
 BIDDER SLAYTON'S CONCRETE CONSTRUCTION, LLC
 ADDRESS 111 CR #1119 SALTILLO 38866
 TELEPHONE 869-1766
 BY Ray Slayton



CONDITIONS

1. The City reserves the right to reject any and all bids, to waive any informality in bids and, unless otherwise specified by the City or by the bidder, to accept any item in the bid. In case of error in the extension of prices in the bid, the unit price will govern.
2. Time, in connection with discount offered, will be computed from date of delivery of the supplies to carrier when final inspection and acceptance are at point of origin, or from date of delivery at destination or from date correct bill or voucher properly certified by the contractor is received if the latter date is later than the date of delivery.
3. In case of default of the contractor, the City may procure the articles or services from other sources and hold the contractor responsible for any excess cost occasioned thereby: PROVIDED, that if public necessity requires the use of materials or supplies not conforming to the specifications they may be accepted and payment therefore shall be made at a proper reduction in price.
4. If the contractor refuses or fails to make deliveries of the materials or supplies within the time specified, or any extension thereof, the City may by written notice terminate the right of the contractor to proceed with deliveries or such part or parts thereof as to which there has been delay. In such event the City may purchase similar materials or supplies in the open market or secure the manufacture and delivery of the materials, and supplies by contract or otherwise, and the contractor and his sureties (if any), shall be liable to the City for any excess cost occasioned the City thereby: PROVIDED, That the contractor shall not be charged with any excess cost occasioned by the City by the purchase of materials or supplies in the open market or under other contracts when the delay of the contractor in making deliveries is due to unforeseeable causes beyond the control and without the fault or negligence of the contractor including, but not restricted to acts of God or of the public enemy, acts of the Government, fires, floods, epidemics, quarantine, restrictions, strikes, freight embargoes, or unusually severe weather.
5. Prices bid herein include any Federal Tax heretofore imposed by the Congress which is applicable to the material on this bid. If any sales tax, processing tax, adjustment charge, or other taxes or charges are imposed or charged by the City, State, or Federal Government after the date set for the opening of this bid and made applicable directly upon the production, manufacture, or sale of the supplies covered by this bid, and are paid by the contractor on the articles or supplies covered by this bid, and are paid by the contractor on the articles or supplies herein contracted for, then the prices named in this bid will be increased or decreased accordingly, and any amount due the contractor as a result of such charge will be charged to the City and entered on vouchers (or invoices) as separate items.

INSTRUCTIONS TO BIDDER

1. Samples of items, when required, must be furnished, free of expense, prior to the opening of the bids, and, if not destroyed, will upon request be returned at the bidder's expense.
2. Prices should be stated in units of quantity specified, with packing including.
3. Time of proposed delivery must be stated in definite terms. If time varies for different items the bidder shall so state.
4. Envelopes containing bids must be sealed and marked on the lower left-hand corner with the name and address of the bidder and the date and hour of opening, and addressed as instructed.

MINUTE ENTRY SIGN UP SHEET

DATE 3-31-15

TIME 10:00 am

BID # 1373 PW

DEPARTMENT Public Works

PROJECT Curb and Gutter (rebid)

ATTENDANCE

COMPANY

<u>Missy Skelton</u>	<u>COT</u>
<u>Beverly Dallas</u>	<u>COT</u>
<u>Jonja Beeg</u>	<u>COT</u>

RESOLUTION

RESOLUTION AUTHORIZING BOYS AND GIRLS CLUB OF TUPELO/LEE COUNTY, INC. TO PROCEED WITH IMPROVEMENTS TO NORTHSIDE CENTER

WHEREAS, the City of Tupelo owns real property known as the Northside Center on Linden Hill street in Tupelo, Mississippi; and

WHEREAS, the City of Tupelo leases the Northside Center to the Boys and Girls Club of Tupelo/Lee, Inc.; and

WHEREAS, the Boys and Girls Club of Tupelo/Lee County, Inc. has received a grant to improve the facilities and programs, and desires to expand portions of the grant funding to make physical improvements to the Northside Center; and

WHEREAS, the provisions of the lease between the parties requires certain alterations and improvements to be approved by the city of Tupelo; and

WHEREAS, the City of Tupelo desires to grant permission to the Boys and Girls Club of Tupelo/Lee County, Inc. to proceed and make these improvements; and

WHEREAS, the City of Tupelo desires to assist Boys and girls Clubs of Tupelo/Lee County with these improvements in the future subject to a written agreement to be entered into between the parties defining the scope of such assistance by the city.

NOW, THEREFORE, LET IT BE RESOLVED by the City Council of the City of Tupelo:

1. Boys and Girls Club of Tupelo/Lee County, Inc. is hereby granted permission under the existing lease between the parties to make the improvements to the Northside Center as set forth in "Exhibit A".
2. The City of Tupelo and Boys and Girls Club of Tupelo/Lee County, Inc. will subsequently enter into an agreement defining the scope of the City's

participation, either in-kind or monetary and if any, with these improvements to the building, and

- 3. All permanent improvements made shall remain a part of the real property owned by the City of Tupelo.

After a full discussion of this matter, Council Member _____ moved that the foregoing Resolution be adopted and said motion was seconded by Council Member _____ and upon the question being put to a vote, the results were as follows:

Councilmember Whittington _____
Councilmember L. Bryan voted _____
Councilmember Beard voted _____
Councilmember Davis voted _____
Councilmember Palmer voted _____
Councilmember Bryan voted _____
Councilmember Jennings voted _____

WHEREUPON, the motion having received the affirmative vote of a majority of the members present, the President declared the motion carried and the resolution adopted on this the _____ day of _____, 2015.

CITY OF TUPELO, MISSISSIPPI

By: _____
MIKE BRYAN, City Council President

ATTEST:

GLENDA MUSE, Clerk of the Council

APPROVED:

JASON L. SHELTON, Mayor

DATE

**The Bob & Renee Parsons Foundation
Renovation Projects
\$500,000**

Priority Listing – 1/21/15 (Tonny Oliver)

Northside \$100,000

1. Replace damage ceiling from roof leaks (city)
2. Evaluate electrical system throughout facility – make necessary repairs/re-wiring, etc.
3. Replace gym floor
4. Re-configure front entry/meet ADA requirements (grant & in-kind)
5. New tile throughout facility (hallway, art room, game room, computer lab) (city)
6. Re-vent computer lab area (city)
7. Replace windows in program areas (art room, computer lab, game room)
8. Renovate nook area in computer lab into library space to include installing bookshelves (in-kind)
9. New cabinets/install new hardware in office with alarm system (in-kind)
10. Paint gym ceiling
11. Re-work/new basketball goals to raise/lower (in-kind)
12. New lighting on stage (Philips)

Exhibit

"A"

#9.16

Memo

To: Tupelo City Council
From: John Crawley, Traffic Committee Chairman
Subject: Review/Approve Traffic Committee Minutes of March 24, 2015
Date: March 31, 2015

Attached are the minutes of the Traffic Committee Meeting on March 24, 2015. The following is a summary of their actions.

Old Business:

1. A request from Mr. Kevin Williams, School Safety Officer at Lawhon Elementary School, Tel. 841-8910, for signage changes as indicated on the attached diagram. (See attachment "B".)

Action: Approved

2. A request from Mr. Sammy Aderholt, Parks & Recreation Department, for the installation of a 3-way stop sign at the intersection of Ida Street and Monument Drive.

Action: Postponed

3. A request from Ms. Lacey Short, 624 Magnolia Drive, Tel. 296-4688, for help with the speeding problem on Magnolia Drive. Ms. Short states that cars speed down Magnolia at 40-45 mph a couple of times a day.

Action: No motion needed

4. A request thru Mr. Markel Whittington, Councilman Ward 1, for installation of the following:

- Caution light at the entrance to Ridgeway Subdivision on Coley Road
- Turn lane for Ridgeway Subdivision (Southbound)

Action: Postponed

5. A request from Ms. Judy Drew, Wilemon Acres Neighborhood Association, Tel. 662-871-3756, for permission to install two (2) additional decorative neighborhood signs:

MINUTES OF THE TUPELO TRAFFIC COMMITTEE
March 24, 2015

A regular meeting of the Tupelo Traffic Committee was held on March 24, 2015, at 9:00 am in the Council Room at City Hall. Members present were Mr. Donald Dykes, Officer Phillip Sanderson, Mr. John Crawley, Mr. Alex Wilcox, Mr. Norman Cruse, Mr. Nathaniel Stone, Mr. Mike Williams and Mrs. Pam Blassingame. Mr. Jimmy Avery and Mr. Barton Wynn were absent. Mr. Mark Flanagan was present to represent the Fire Department.

Present in the audience were Mr. Don Lewis, Mr. Johnny Timmons and Mr. Chuck Williams.

Call to Order

The meeting was called to order by Mr. John Crawley.

A motion was made by Mr. Norman Cruse to approve the Traffic Committee Minutes of the December 16, 2014 meeting. The motion was seconded by Mr. Mark Flanagan and it passed unanimously.

Old Business

1. **A request from Mr. Kevin Williams, School Safety Officer at Lawhon Elementary School, Tel. 841-8910, for signage changes around the school. (See attachment "B".)**

Officer Sanderson noted that these sign changes will aid the flow of traffic around the school in the morning and afternoon hours. These changes should not affect regular traffic in the area. Mr. Mark Flanagan made a motion to approve this request and it was seconded by Officer Sanderson. The motion passed unanimously.

2. **A request from Mr. Sammy Aderholt, Parks & Recreation Department, for the installation of a 3-way stop sign at the intersection of Ida Street and Monument Drive.**

Mr. John Crawley provided a memorandum to the committee with his recommendation for this intersection. (See attachment "C".) According to Mr. Crawley, this intersection could benefit from a 3-way stop, based on needed striping changes. Therefore, Mr. Crawley made a motion to postpone this item so that he can meet with the Public Works department to make sure the needed changes are possible. Mr. Mike Williams seconded the motion and it passed unanimously.

3. **A request from Ms. Lacey Short, 624 Magnolia Drive, Tel. 296-4688, for help with the speeding problem on Magnolia Drive. Ms. Short states that cars speed down Magnolia at 40-45 mph a couple of times a day.**

Officer Sanderson stated that the TPD has conducted a speed study of the area. They found that the average speed of drivers in this area is 33-34 mph. Therefore, Officer Sanderson stated that the police department did not find a speeding problem on Magnolia Drive. No action is needed on this item since Ms. Short only asks for help with speeding and does not have a specific request. Officer Sanderson will contact Ms. Short and let her know the findings of the speed study.

4. **A request thru Mr. Markel Whittington, Councilman Ward 1, for installation of the following:**

- **Caution light at the entrance to Ridgeway Subdivision on Coley Road**
- **Turn lane for Rigeway Subdivision (Southbound)**

Mr. John Crawley provided a memorandum to the committee with his recommendation. (See attachment "D".) But, since there is an additional request for a traffic light in item # 8 under New Business, Mr. Crawley suggested that a traffic count and warrant analysis be conducted to find the best solution. Therefore, Mr. Mike Williams made a motion to postpone this item and allow the traffic count and warrant analysis to be completed. Mr. Nathaniel Stone seconded the motion and is passed unanimously.

5. **A request from Ms. Judy Drew, Wilemon Acres Neighborhood Association, Tel. 662-871-3796, for permission to install two (2) additional decorative neighborhood signs:**

- **Lumpkin Avenue and West Main Street (across from church)**
- **Lumpkin Avenue and West Jackson Street**

Ms. Drew was not able to attend the meeting, but she sent a picture of the sign to the committee. (See attachment "E".) Mr. Donald Dykes has met with this neighborhood association about the requested sign locations. There is no issue with visibility or ROW. It was also noted that, if approved, the cost of the signs and installation falls directly to the neighborhood association. Mr. John Crawley made a motion to approve this request, which was seconded by Officer Sanderson. The motion passed unanimously.

6. **A request from Mr. Buddy Palmer, Councilman Ward 5, for the installation of two (2) stop signs on Kelly Street near the Elvis Presley Birthplace.**

Mr. John Crawley provided a memorandum to the committee. (See attachment "F".) Mr. Crawley states that there does not appear to be any traffic congestion or delays at this intersection. Officer Sanderson stated that he has not observed any problems. Therefore, Mr. John Crawley made a motion to deny this request. Officer Sanderson seconded the motion and it passed unanimously.

7. **A request from Ms. Susie Dent, on behalf of the DAR, to rename Barnes Crossing Extended to Old Town in honor of the Chickasaw.**

Mr. Mark Flanagan and Officer Sanderson noted that there is already a street named Old Town in Tupelo. Mr. Donald Dykes stated that any street name change must also be approved by 911. It is unlikely that they would approve this request since two (2) streets named the same thing would cause confusion for emergency services personnel. Mr. John Crawley made a motion to deny this request. It was seconded by Mr. Mark Flanagan and the motion passed unanimously.

New Business

1. **A request from Ms. Tracy Martin, 505 Perry Avenue, Tel. 841-1113, for the installation of "No Littering" signs on Perry Avenue.**

Mr. Mark Flanagan made a motion to approve this request. The motion was seconded by Officer Sanderson and it passed unanimously.

2. **A request from Ms. Ezra Finney, 2888 Countrywood Road, Tel. 842-9195, for the installation of speed limit signs on Countrywood Road.**

Mr. Donald Dykes stated that the speed limit in this area is 30 mph. Therefore, Officer Sanderson made a motion to install 30 mph speed limit signs on Countrywood Road if they are not already there. Mr. Norman Cruse seconded the motion and it passed unanimously.

3. **A request from Ms. Margot Ganaway, Tupelo Regional Airport, Tel. 841-6570, for the installation of reflectors in the curve from Jackson Street onto Jackson Extended.**

Mr. Donald Dykes stated that these could be easily installed and should improve safety in this area. A motion was then made by Mr. Donald Dykes and seconded by Mr. Alex Wilcox to approve this item. The motion passed unanimously.

4. **A request from Dr. Kristy Luse, Tupelo Middle School, for the installation of a traffic light at the intersection of Varsity and Truman to replace the current 3-way stop.**

Officer Sanderson stated that he has spoken with the SRO and he said that the biggest problem at this intersection is impatient parents running late dropping their kids off at school. It was also noted that, although this is not a designated crossing area, some parents drop their children off at this intersection to walk across the street to school. Several committee members voiced their concerns for the safety of these children if a traffic light was installed. Mr. John Crawley made a motion to deny this request and to work with Dr. Luse and the SRO to find a better solution for this area. Mr. Mark Flanagan seconded the motion and it passed unanimously.

5. **A request from Mr. Dennis McCullough, 525 S. Canal Street, Tel. 213-7593, for the installation of "Children at Play" and "Yield – Bus Stop" signs on Wilson Street. Mr. McCullough also requests speed tables on Herring Circle, Brown Street and Canal Street. (See attachment "A".)**

Mr. John Crawley and Mr. Donald Dykes both noted that speed tables must be paid for by the homeowner or neighborhood association. It was also noted that Wilson Street is a short street and the school bus stops at each intersection in conjunction with the stop signs. Therefore, Mr. John Crawley made a motion to approve the "Children at Play" signs and deny the "Yield – Bus Stop" signs and speed tables. Mr. Alex Wilcox seconded the motion and it passed unanimously.

6. **A request from Mr. Daniel Clardy, 214 Enoch Street, Tel. 662-397-0636, for the installation of speed tables on Enoch Street.**

Mr. Clardy was not able to attend this meeting, but, in making his request, he stated his concern for the safety of his autistic son. So, Mr. John Crawley made a motion to postpone this item in hope that Mr. Clardy will be able to come to the next meeting. Mr. Mike Williams seconded the motion and it passed unanimously.

7. **A request from Homecare Supply, 1794 Cliff Gookin Boulevard, Tel. 842-0049, for the installation of a "No U-Turn" sign to be installed at their parking lot. Mr. Wray claims that multiple vehicles pull into their parking lot daily to turn around and go the opposite direction.**

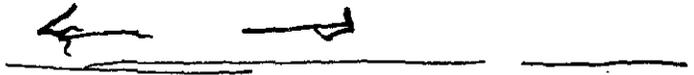
Mr. Donald Dykes stated that parking lots are private property and the city would not be able to install a sign to keep people from pulling into a parking lot. He noted that Homecare Supply can install a "Customer's Only" sign or something similar if they wish. Mr. Mark Flanagan made a motion to deny this request, which was seconded by Mr. Norman Cruse. The motion passed unanimously.

8. **A request from Mr. Hoppy Whitaker and Ms. Sara Hartley for the installation of a traffic signal or yellow flashing (caution) light on Coley Road at the entrance to Ridgeway subdivision.**

This request is postponed. See item # 4 under Old Business.

With there being no further business, Officer Sanderson made a motion to adjourn the meeting. Mr. Norman Cruse seconded the motion and it passed unanimously.

Submitted By: Pam Blassingame



Whiskers Cartoons
662-213-7593

525 S. Canal St.
Tupelo Ms 38804



Kids love our cartoons

Look
out For
Kids

Y Blizard
STOP

Wilson

STOP

STOP

Brown St

Herring Cr.

STOP

STOP

Pam
841-6460

Look
out For
Kids

Look
out For
Kids

Look
out
For
Kids

Bus
STOP

STOP
Bus

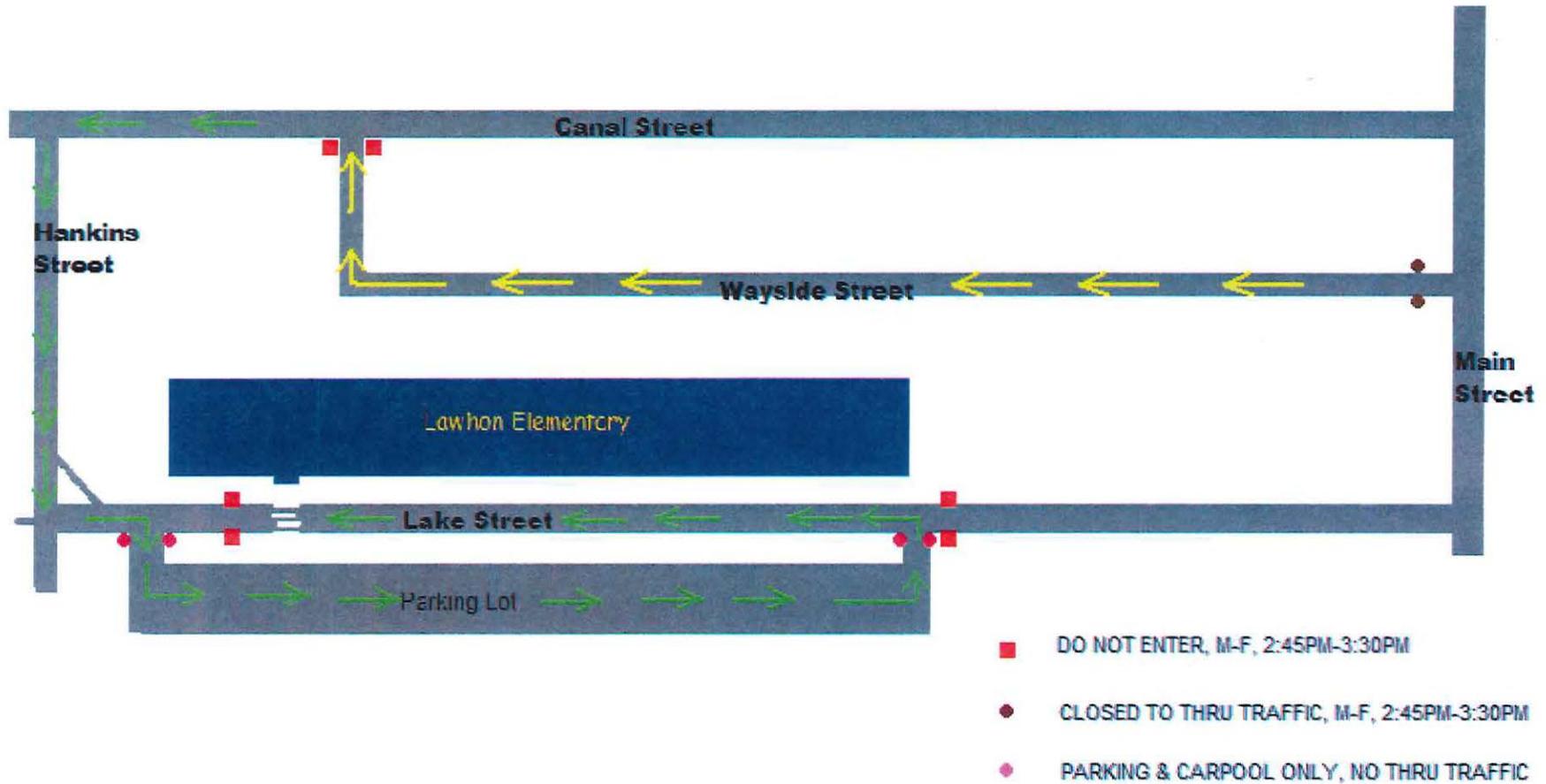
Canal

STOP
Bus

STOP
Bus

Wilson

Proposed Signage Changes for Lawhon Elementary Afternoon Dismissal



Send to: Philip.sanderson@tupeloms.gov

Request for six (6) "DO NOT ENTER" signs, and two (2) "CLOSED TO THRU TRAFFIC" signs.

Note: Disregard the four "PARKING & CARPOOL ONLY" signs. Those are on school property.

Memorandum

Department of Development Services
City Engineer

Date: March 24, 2015

To: Traffic Committee Members

From: John Crawley, PE
City Engineer

Subject: Request from Parks & Recreation Dept. for 3-way stop at the Intersection of
Ida and Monument Streets

Dear Traffic Committee Members,

Per your request I have investigated, with the assistance of the Public Works Dept., the above captioned request from Sammy Aderholt of the Parks and Recreation Dept. Using traffic counts supplied by the Public Works dept. I used guidelines set by the Manual on Uniform Traffic Control Devices and standard engineering practices to study this intersection. The majority of movements through this area are left turns onto Monument from Ida and right turns onto Ida from Monument during the morning and afternoon peak hours. Based upon my investigation I have concluded that a 3-way stop **COULD** serve this intersection, provided certain geometrical/striping improvements are made at the intersection. I recommend that the committee table this request further to allow the Public Works Dept. and myself evaluate the options of improving the layout of this intersection before we move forward.

John

Memorandum

*Department of Development Services
City Engineer*

Date: March 24, 2015

To: Traffic Committee Members

From: John Crawley, PE
City Engineer

Subject: Request for the installation of a flashing caution light at the entrance to Ridgeway Subdivision on Coley Road and a southbound turn lane for the same.

Dear Traffic Committee Members,

Per your request I have investigated the intersection in question with respect to the above captioned requests. It is my opinion that a flashing yellow caution light at this intersection would only be necessary during morning and evening peak hours. I would recommend approval of this item provided the details could be worked out with the Water and Light Dept.

The construction of a southbound turn lane into the subdivision entrance would constitute a major capital improvement. I recommend approval of the item with the understanding that this would need to be placed on the future capital improvements plan. It's coming to fruition would be contingent upon the city being able to obtain all necessary rights-of-way and the monies necessary to construct the project.

Attachment "E"



Memorandum

*Department of Development Services
City Engineer*

Date: March 24, 2015

To: Traffic Committee Members

From: John Crawley, PE
City Engineer

Subject: Request for the installation Stop Signs at the intersection of Kelly Street and Elvis Presley Road

Dear Traffic Committee Members,

Per your request I have investigated the intersection in question with respect to the above captioned request. It is my opinion that instituting a 3-way stop condition at this intersection would serve no useful purpose. I have observed no consistent delay in being able to turn onto Elvis Presley from Kelly or vice versa..... I recommend that this request be denied.

John

MEMO



DATE: April 6, 2015

TO: Mayor and City Council

FROM: Johnny Timmons, Director of Water & Light

SUBJECT: Routine Agenda: Order for abandonment of public right- of-way

Ms. Jessica Comer has requested the city abandon a portion of an old TVA easement granted to the City of Tupelo in 1985 which extends southeast from Bristow Drive across Lot 407 Bristow Acres Subdivision 1. Ms. Comer is the only property owner that would be affected. The electrical utility easement has been abandoned since the lines were relocated.

Attached: Order vacating easement

ORDER

AN ORDER CLOSING AND VACATING UTILITY EASEMENT FROM BRISTOW DRIVE TO GEORGE AVENUE CROSSING LOT 407 BRISTOW ACRES SUBDIVISION NO. 1

WHEREAS, the City of Tupelo, (“CITY”), is authorized under Section 21-37-7 of the Mississippi Code Annotated (1972), to close and vacate any street, alley, easement or portion thereof; and

WHEREAS, a request has been received to abandon a portion of the electrical utility easement from the south line of Bristow Drive to the west line of George Avenue and crossing Lot 407 Bristow Acres Subdivision 1.

WHEREAS, the City Council has considered the request with the advice of various City departments and does find that the portion of the utility easement, as defined herein, is not needed for municipal purposes and the abandonment of same is in the interest of public safety.

NOW, THEREFORE, IT IS ORDERED by the City Council of the City of Tupelo, Mississippi, that said portion of the electrical utility easement, as defined herein and reflected on “Exhibit A”, attached hereto, be abandoned. It is further ordered that the Mayor and City Clerk are hereby authorized and directed to execute on behalf of the City of Tupelo such quitclaim deeds as are necessary to convey the abandoned electrical utility easement to the adjoining property owners only upon prior or simultaneous written waiver of compensation by the adjoining landowners.

The foregoing order was proposed in a motion by Councilman _____, seconded by Councilman _____, and was brought to a vote as follows:

Councilman M. Whittington _____
Councilman L. Bryan _____
Councilman T. Beard _____
Councilwoman N. Davis _____
Councilman B. Palmer _____
Councilman M. Bryan _____
Councilman W. Jennings _____

Whereupon the Order having received a majority of affirmative votes, the President of the Council declared that the Order had passed and adopted on this the _____ day of _____, 2015.

CITY OF TUPELO, MISSISSIPPI

BY: _____
Mike Bryan, President

ATTEST:

Kim Hanna, CFO/City Clerk

APPROVED:

Jason L. Shelton, Mayor

DATE:

DABBS ENGINEERING COMPANY, INC.

ENGINEERS / SURVEYORS / GEOTECHNICAL / MATERIALS TESTING / ENVIRONMENTAL

February 17, 2015

DESCRIPTION OF ABANDONED TVA EASEMENT, LOT NO. 407, BRISTOW ACRES SUBDIVISION #1, CITY OF TUPELO, LEE COUNTY, MISSISSIPPI

A part of Lot No. 407 of Bristow Acres Subdivision #1, City of Tupelo, Lee County, Mississippi, according to the Plat of said Subdivision on file in Plat Book 2 at Page 44 in the Office of the Chancery Clerk of Lee County, Mississippi, and more particularly described as follows: Commencing at the Northeast Corner of said Lot No. 407 of said Bristow Acres Subdivision #1 and run South 89 degrees 43 minutes 00 seconds West along the southern boundary of Bristow Drive for a distance of 75.62 feet to a POINT OF BEGINNING; thence continue South 89 degrees 43 minutes 00 seconds West along the southern boundary of said Bristow Drive for a distance of 103.63 feet; thence run South 39 degrees 45 minutes 00 seconds East for a distance of 274.26 feet to the southern boundary of said Lot No. 407; thence run South 86 degrees 18 minutes 09 seconds East along the southern boundary of said lot for a distance of 3.88 feet to the southeast corner of said lot; thence run North along the eastern boundary of said lot and thw western boundary of George Avenue for a distance of 120.71 feet; thence run North 39 degrees 45 minutes 00 seconds West for a distance of 118.26 feet to the Point of Beginning. All lying and being in the Southwest Quarter of Section 25, Township 9 South, Range 5 East, City of Tupelo, Lee County, Mississippi, and containing 0.37 acre.


Thomas R. Dabbs, PLS

Exhibit

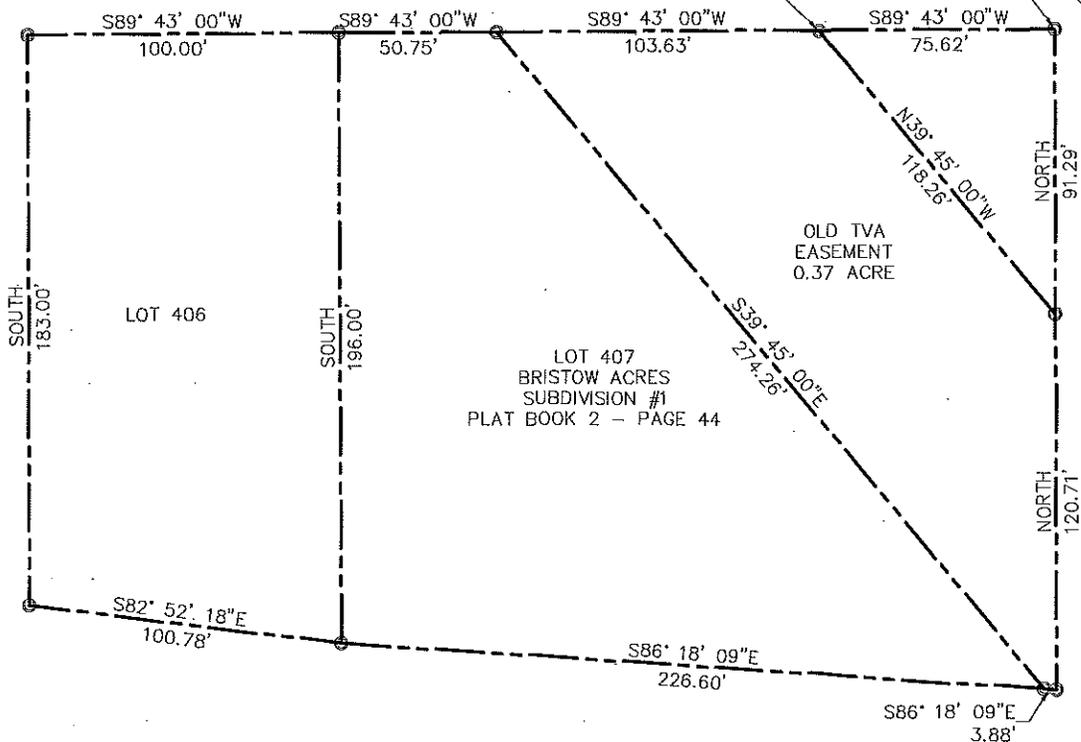
"A"

NORTHEAST CORNER OF LOT 407
 OF BRISTOW ACRES SUBDIVISION #1,
 LOCATED IN THE SOUTHWEST QUARTER
 OF SECTION 25, TOWNSHIP 9 SOUTH,
 RANGE 5 EAST, CITY OF TUPELO, LEE
 COUNTY; MISSISSIPPI

P.O.B.

BRISTOW DRIVE

GEORGE AVENUE



Scale

1.18

City of Tupelo
Department of Parks and Recreation



MEMO

Alex Farned, M.S.
Director

To: Mayor Jason Shelton and City Council
From: Alex Farned
CC: Don Lewis, Kim Hanna and Glenda Muse
Date: 4/1/2015
Re: Review/Approve Bid for Tupelo Aquatic Center Storage Building

I would like to request that the City Council review/approve the bid for the Tupelo Aquatic Center Storage building from JBHM and award the bid to CIG Contractors from Corinth MS. They were the lowest and best bid at \$122,800.

*Please see the attached sheets for more information

JBHM Architects, PA
105 Court Street
Tupelo, Mississippi 38604

662 844 1822
FAX 662 844 0971
EMAIL info@jbhm.com

March 30, 2015

Alex Farned, Director
City of Tupelo Department of Parks & Recreation
655 Rutherford Road
Tupelo, MS 38801

Dear Alex:

**TUPELO AQUATIC CENTER, STORAGE BUILDING RE-BID, TUPELO,
MISSISSIPPI**

Bids were received this day on the above-referenced project and the certified bid tab is attached. Having reviewed all submitted bids, it is my recommendation that the City award the contract to CIG Contractors, Inc. for a base bid amount of \$122,800.00.

If you have any questions, please feel free to contact me.

Sincerely,



Brandon Bishop, AIA

lh

Attachments (1)

pc JBHM File #09074.03.01

ARCHITECTURE
PLANNING
LANDSCAPE ARCHITECTURE
INTERIOR DESIGN
GRAPHIC DESIGN
PROGRAM MANAGEMENT

OFFICES
Biloxi, (C.A.)
Columbus
Jackson
Tupelo

PRINCIPALS
JOSEPH S. HENDERSON, AIA
WILLIAM M. LEWIS, AIA
RICHARD H. MCNEEL, AIA





JBHM Architects, P.A.

105 Court Street

PO Box 1643

Tupelo, MS 38804

662-844-1822

662-844-0971

Project Number 09074.03

Project Name: Tupelo Aquatic Center,
Storage Building, Tupelo,

Opening Date 3/30/2015

Opening Time 2:00 p.m.

Contractor	Burton Builders	CIG Contractors, Inc.	Gregory Construction	Worsham Brothers	
Certificate of Responsibility	05985-MC	02738-MC	NO BID	00034-MC	
Surety Company	Fidelity and Deposit Co. of Maryland	Travelers Casualty & Surety Co. of America		Berkley Ins. Co.	
Addendum 1	X	X		X	
Addendum 2	X	X		X	
No. of Days	150 Days	150 Days		120 Days	
BASE BID	\$127,000.00	\$ 122,800.00		\$127,000.00	
Unit Price Per Cubic Yard	\$13.00/per cubic yard	\$20/per cubic yard		\$35.00/per cubic yard	
Total Bid	\$127,000.00	\$ 122,800.00		\$127,000.00	

Certified Correct By:

BRANDON BISHOP