

City Of Tupelo Vacancy Announcement External Applicants

Position: Maintenance Technician II

Department: Parks and Recreation

Shift: 9-Hour Shifts with Evening/
Weekends and some Holidays

Salary:

Job Posted: 04/14/2016

Closing Date: 04/22/2016

Duties: See Attached Job Description

Qualifications: See Attached Job Description



Equal Opportunity Employer

An equal opportunity employer, the City of Tupelo adheres to all Federal laws, regulations, and orders prohibiting, discrimination based upon age, handicap or disability, race, religion, sex, marital status, national origin and veteran status.

City of Tupelo
Job Description

JOB TITLE: Maintenance Technician II

Exempt (Y/N): No	Shift: 9 Hour Shift with evening/weekends and some Holidays
Location: Maintenance Shop	Department: Parks and Recreation
Supervisor: Grounds/Athletic/Maintenance Supervisor(s)	DATE: July 24, 2015

SUMMARY: This is manual work primarily of a semi-skilled nature. Work of this class involves performance of manual tasks which may include the use of standard or specialized hand tools, power-operated equipment, some of the tools of certain skilled trades, and other equipment. Assignments also may include the operation of City vehicles such as trucks, other automotive or construction equipment incidental to regular duties. Work is normally performed under the direct supervision of a supervisor who issues general or specific orders depending on the assignments. Work results are always checked for conformance with established standards.

ESSENTIAL DUTIES AND RESPONSIBILITIES include the following. Other duties may be assigned.

Performs daily maintenance of parks, grounds, facilities, and athletic fields.

Operates power equipment and tools essential to maintenance of Department grounds and facilities.

Maintains equipment used in maintenance operations on a daily basis.

Prepares athletic fields including turf maintenance, field marking, and dirt preparation.

Performs basic carpentry and plumbing, pours and finishes concrete, maintains playground structures, and repairs fencing.

Assists in swimming pool maintenance.

Perform other duties as assigned.

SUPERVISORY DUTIES:

May occasionally be required to supervise seasonal laborers and assist in training new employees.

QUALIFICATION REQUIREMENTS: To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required. Reasonable accommodations

03/28/2016

which does not create undue hardship will be made to enable individuals with disabilities to perform the essential functions.

Education: High school diploma, GED.

Language Skills: Ability to understand and follow oral and written instructions.

Reasoning Ability: Ability to apply basic logic or reason in routine and non-routine functions of operation, maintenance and construction.

Certifications, Licenses and Registration: A valid driver's license is required. All non-U.S. citizens must provide appropriate immigration documents.

PHYSICAL DEMANDS: The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations which does not create undue hardship will be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is regularly required to talk and hear; frequently required to use hands and fingers to feel, control and operate power tools and equipment. Employee is required to frequently stand, walk, sit, crouch, climb, balance, stoop, kneel and reach with hands. Employee must regularly lift and/or move up to 50 pounds. Specific vision requirements include close vision, peripheral vision, distance vision and color vision.

WORK ENVIRONMENT: The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee regularly works near moving equipment; occasionally exposed to electrical shock; regularly exposed to moderate to very loud noises. The employee frequently works outside in extreme weather conditions from rain and cold to extreme heat; is exposed to humid/wet conditions, fumes, airborne particles and vibration and occasionally toxic chemicals.