

**APPLICATION FOR COMMERCIAL AD VALOREM TAX EXEMPTION**

UNDER MISS. CODE ANN. § 17-21-5  
(EXCLUDING TAX EXEMPTION FOR SCHOOL DISTRICT PURPOSES)

**City of Tupelo | Department of Development Services**

**Mail:** PO Box 1485, Tupelo, MS 38802-1485

**Phone:** (662) 841-6510 **Fax:** (662) 841-6550

**Email:** tanner.newman@tupeloms.gov



**Property Owner Name:** \_\_\_\_\_

**Owner Mailing Address:** \_\_\_\_\_

**Property Address:** \_\_\_\_\_ **Parcel Number:** \_\_\_\_\_

**Name of Business:** \_\_\_\_\_ **Type of Business:** \_\_\_\_\_

**Total Project Cost:** \_\_\_\_\_ **Number of Employees:** \_\_\_\_\_

**The following requirements must be met to qualify for the tax exemption program:**

- 1) Identify in which District the property is located (**attach map showing location of property**):

\_\_\_\_\_ Central Business District (except Urban Renewal Project area designated by  
Tupelo City Council on December 1, 1998)

\_\_\_\_\_ Redevelopment District

\_\_\_\_\_ Business Improvement District

- 2) Meet all Building and Development Code regulations (**attach copy of Certificate of Occupancy**)

- 3) Application must be submitted within 6 months of issuance of Certificate of Occupancy.

- 4) Identify which one or more of the following objectives applicant contends is met by the new construction, renovation, or improvement:

\_\_\_\_\_ Substantial renovation of, adaptive reuse, or historic preservation of existing structure (**attach statement from architect**)

\_\_\_\_\_ New building construction

\_\_\_\_\_ Improvement of design quality above city code requirements (**attach certification by Development Services staff**)

\_\_\_\_\_ Access management improvement (vehicular or pedestrian connection to adjoining properties) (**attach certification by Development Services staff**)

\_\_\_\_\_ Energy efficiency improvements (**document according to LEED system**)

- 5) Document value of new construction or improvements to the property (**attach contractor invoices or accountant's compilation of capital costs, and before and after photographs of property**) A brief summary of the project and attachments may also be submitted.
- 6) Describe how the new construction, renovation or improvement is for the promotion of business, commerce or industry, or for the promotion of historic preservation:

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(Additional sheets may be attached.)

\_\_\_\_\_  
**Owner Signature**

\_\_\_\_\_  
**Date**

\_\_\_\_\_  
**If owner is not an individual, identify representative capacity of individual signing. (e.g., president, partner, etc.)**

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**The following is to be completed by the Department of Development Services:**

- 1) Does property meet all city of Tupelo Building and Development Code regulations?  
 Yes \_\_\_\_\_ No \_\_\_\_\_
- 2) For new construction, is commercial property privately owned? Yes \_\_\_\_\_ No \_\_\_\_\_
- 3) Was construction, renovation, or improvement completed and approved by the City of Tupelo Development Services Department no more than 180 days prior to submission of this application for ad valorem tax exemption? Yes \_\_\_\_\_ No \_\_\_\_\_
- 4) Was construction, renovation, or improvement pursuant to the requirements of an approved project of the City of Tupelo for the development of the Central Business District, designated Business Improvement District, Urban Renewal District, or designated Redevelopment Districts and/or for the preservation and revitalization of Historic Preservation District?  
 Yes \_\_\_\_\_ No \_\_\_\_\_
- 5) Was project cost (excluding property purchase price) at least \$10,000?  
 Yes \_\_\_\_\_ No \_\_\_\_\_

**Date application received by Development Services Department:** \_\_\_\_\_

**Received by:** \_\_\_\_\_