



MAJOR SITE PLAN APPLICATION

City of Tupelo | Department of Development Services

Mail: P O Box 1485, Tupelo, MS 38802-1485

Phone: (662) 841-6510 Fax: (662) 841-6550

Email: permits@tupeloms.gov

MUNIS _____

Received By: _____

Date Received: _____

(for office use only)

Permit Fee: \$200 + \$20/COMMERCIAL UNIT AND/OR \$10/RESIDENTIAL UNIT *(Non-refundable)*

A pre-application conference with a member of the Planning Division is required prior to application submittal. All materials required 4 weeks prior to scheduled Planning Committee Review. Applicant must be present at Planning Committee review. All reviews are held at City Hall, 71 E. Troy St.

PROJECT DESCRIPTION

PROJECT LOCATION:

(LOCATION AND/OR EXISTING PARCEL NUMBER(S): _____

PROPOSED LAND USE: _____

PROPOSED RESIDENTIAL CONSTRUCTION TYPE(S): _____

PROPOSED NON-RESIDENTIAL CONSTRUCTION TYPE(S): _____

PARCEL ACREAGE: _____ CURRENT LAND USE: _____ CURRENT ZONING: _____

IS LAND DEVELOPMENT REQUIRED (demolition, clearing, cut/fill, tree removal)? YES _____ NO _____

CONTACT INFORMATION

OWNER CONTACT INFORMATION:

Owner Name: _____ Email: _____

Address: _____ City: _____ State: _____ Zip Code: _____

Phone Number(s): _____

APPLICANT CONTACT INFORMATION (if different from owner):

Owner Name: _____ Email: _____

Address: _____ City: _____ State: _____ Zip Code: _____

Phone Number(s): _____

GENERAL CONTRACTOR CONTACT INFORMATION:

Name: _____ Phone Number(s): _____

Email Address: _____ CID *(office use only)* _____

PLEASE SEE REVERSE SIDE

Required Attachments (all required documents must be submitted BEFORE Planning Committee Review)

- 1. Recorded deed; if owner and applicant are not the same, current lease and owner permission _____
- 2. Major Site Plan _____
- 3. Overlay Application, if applicable _____
- 4. Zoning Request (Compatible Use, Flexible Use, Variance Application), if applicable _____

I hereby certify the above information is true and correct and completed in accordance with the Tupelo Development Code. I understand that if I or my representative does not attend the Planning Committee meeting, the application could be tabled or denied. I further understand that if I am not the property owner, notarized permission from the property owner is required for application to be processed.

Applicant Signature: _____ **Date:** _____